



Odisha Skill Development Authority

Government of Odisha

Skill Competition USER MANUAL

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1. OVERVIEW

The Odisha Skill Development Authority works on an overarching mission to bring transformative human development through skilling of youth and making Skilled-in-Odisha -a Global Brand. It aims to skill 6.7 Lakh youth in next 2 years. Towards this an 18-month roadmap was presented on 17th June, 2016 by the Hon'ble Chief Minister Shri Naveen Patnaik. The organization will be setting up 44 Government-run it is which will be overhauled for creating engagement, energy and accountability.

2. HOW TO GET STARTED

2.1 LOGIN TO THE WEB PORTAL

To access the application, enter the URL in the internet browser. You are navigated to the Welcome screen displaying the scheme details. Refer **Fig. 2-1-**

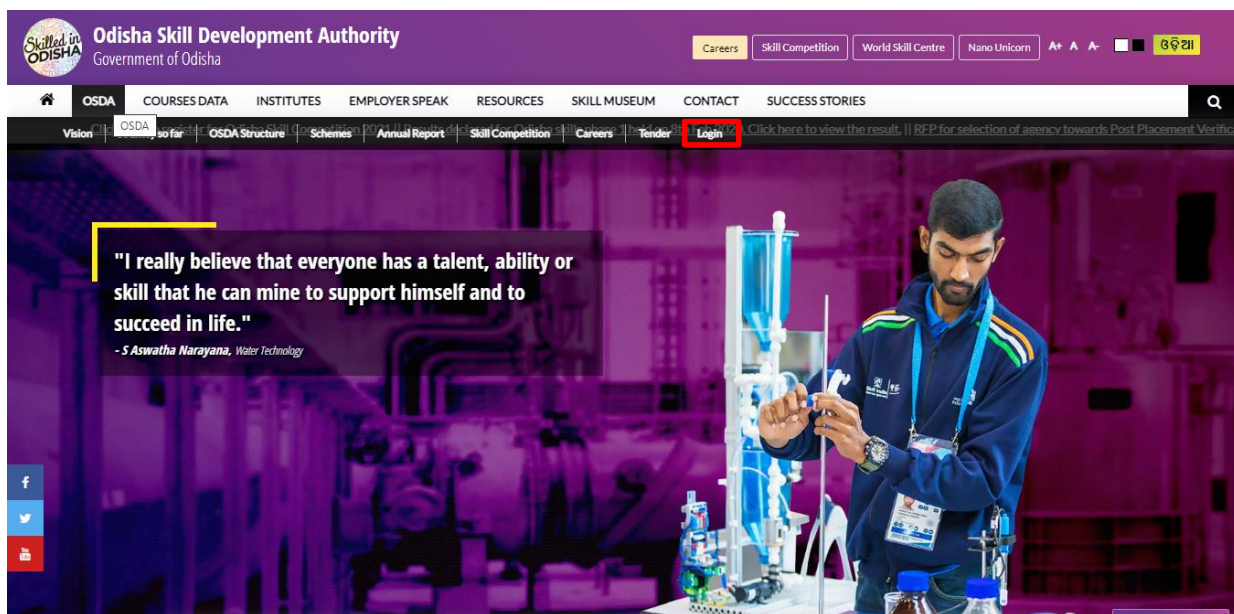


Figure 2-1 Welcome Screen

With reference to Fig. 2-1:

Click on the Login button as highlighted in the above figure, to navigate to the login page.

Doing so, you are redirected to the login screen. Refer **Fig. 2-2-**

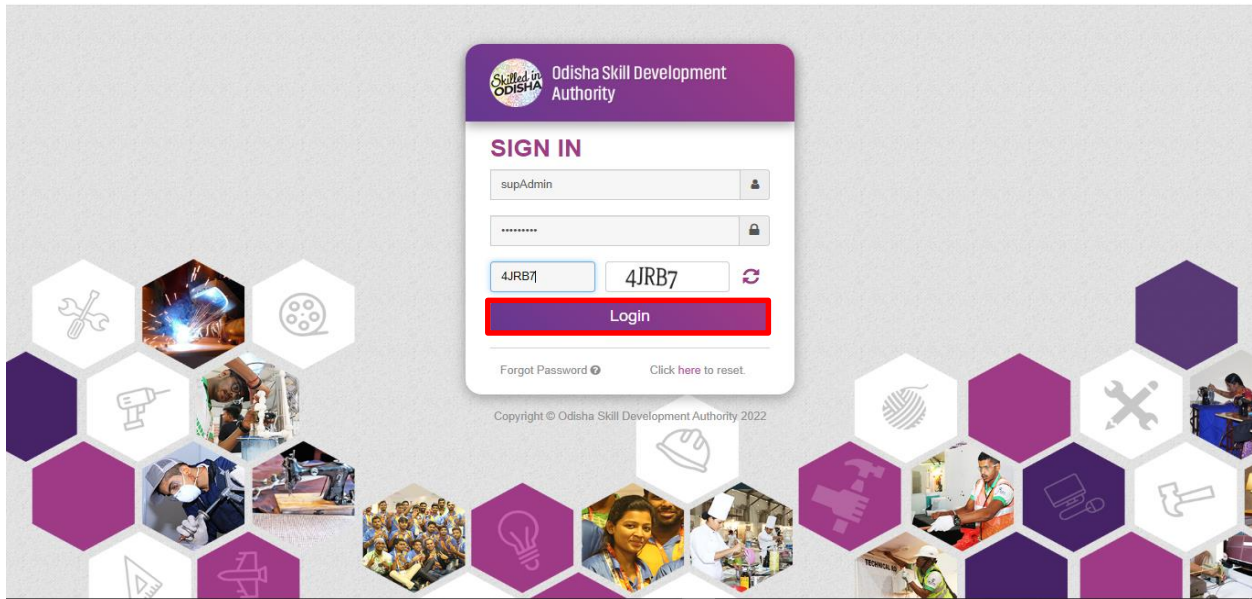


Figure 2-2 Login Screen

2.2 SIGN IN

To access the portal, you need to provide your username and password generated at the time of registration. These credentials are used for Sign In, i.e. gaining access into the system.

2.2.1 HOW TO SIGN IN

In the Welcome screen displayed, click the Login option as highlighted in Fig. 2-1, to get navigated to the Login screen. Refer **Fig. 2-2**:

- Enter the **Username** address and **Password** in the respective textbox given.
- Enter the Captcha displayed for security reasons.
- Click the **Log in** button.
- In case, you have forgotten the login password, then click the **Forgot Password?** link.

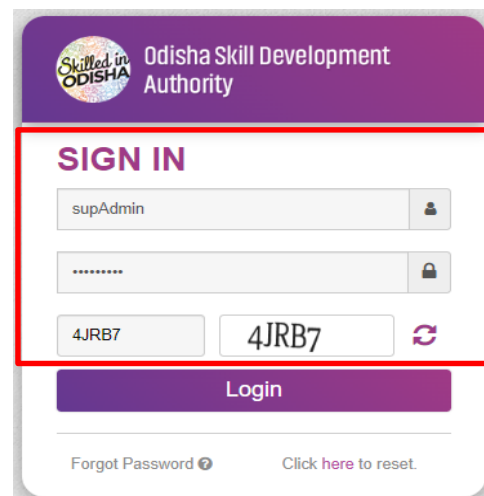


Figure 2-3 Login Screen

3. DASHBOARD

Landing onto the user dashboard on successful login, you will be able to access Information related to skill competition such as, refer **Fig. 3-1**:

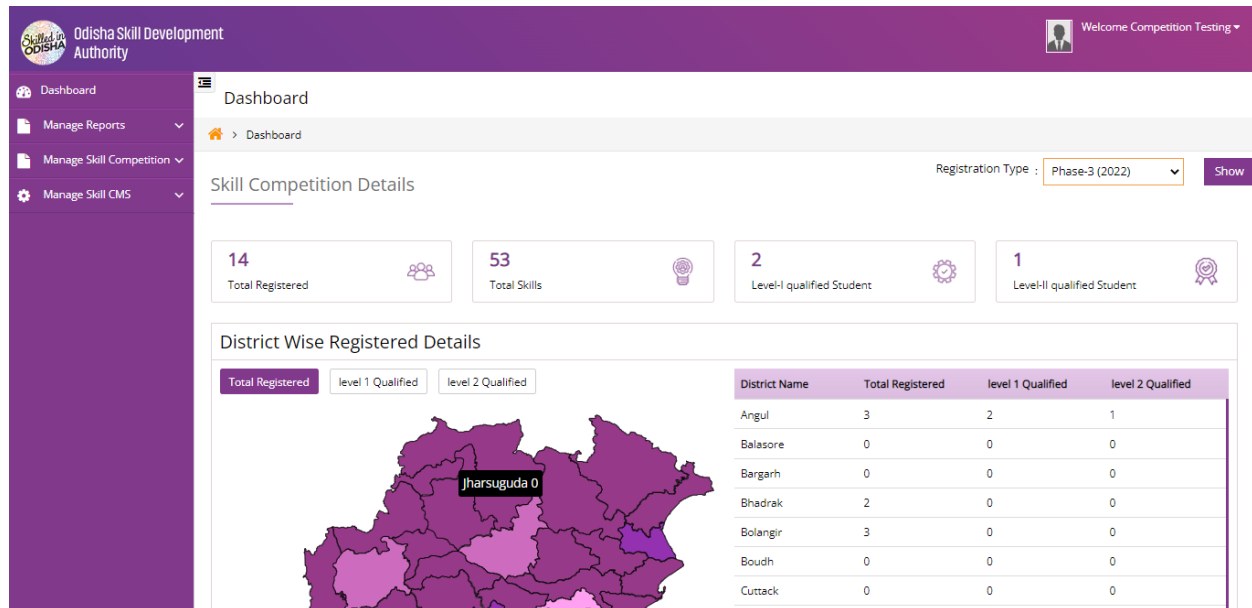


Figure 3-1 Dashboard

- **Total Numbers of Register done.**
- **Total Skill**
- **Numbers of Level-1 Qualified Student**
- **Numbers of Level-2 Qualified Student**
- **Map View District wise registration details**

The left-hand side menu gives the list of important global and primary links which can be navigated along one-by-one to study each of them in detail.

The left menu consists of the following menus-

- **Dashboard**
- **Manage Skill Competition**
- **Manage Skill CMS**
- **Manage Report**

4. MANAGE SKILL COMPETITION

The **Manage Skill Competition** can be discussed under the following heads-

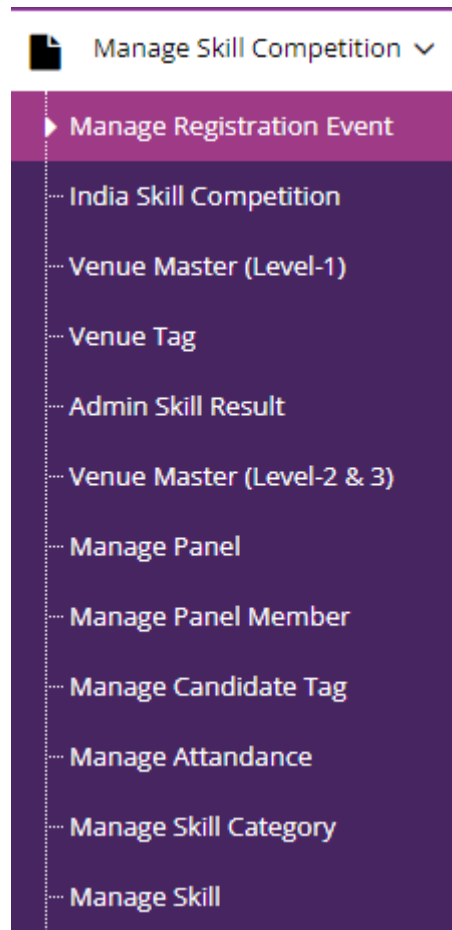


Figure 4-1 Manage Skill Competition Screen

4.1 MANAGE REGISTRATION EVENT

4.1.1 ADD EVENT

To add event, click the **Manage Registration Event** link under Manage Skill Competition. This will take you to the Add Screen, where you can enter the Phase **Name** and **Select Registration Year** in the respective field provided then click **Save** button to Create Event.

< Add Event

Home > Manage Skill Competition > Registration Event

Add View

Phase Name : *

Registration Year : 2022 ▼ *

Registration Last Date : *

Submit Reset

Figure 4-2 Add Event Screen

Referring to **Fig. 4-2**:

In the **Add Event** Section:

- Enter **Phase Name** in the given text box.
- Select **Registration Year** from the dropdown menu.
- Select the **Registration Last Date**.
- In order to add New **Event**, click **Submit** Button.
- In order to clear data, click on **Reset** Button.

4.1.2 VIEW REGISTRATION EVENT

Odisha Skill Development Authority

Welcome Super Administrator

View Registration Event

Home > Manage Skill Competition > Registration Event

Add View

SI.#	Phase Name	Phase Year	Created On	Status	Action
1	CSM Tech 3	2022	26-Jul-2022	Disabled	Enable
2	Phase-1	2020	03-Jun-2022	Disabled	Enable
3	Phase-2	2021	03-Jun-2022	Disabled	Enable
4	Phase-3	2022	03-Jun-2022	Enabled	Disable
5	Test phase	2022	27-Jul-2022	Disabled	Enable

Showing 1 to 5 of 5 entries

Figure 4-3 View Registration Event Screen

Referring to **Fig. 4-3**,

Here, the user can access the information regarding **Registered Events** in a list view manner consisting of phase name, phase year, created on and record status.

To make **Registered Event** publish, click the **Enable** option for the respective record.

Here, the user can only publish one record at a time.

4.2 APPLY PROCESS OF SKILL COMPETITION

After the Event Creation or finalization applicant can register for skill competition.



Figure 4-4 Welcome Screen

Referring to **Fig. 4-4**:

In order to apply for skill competition, the candidate needs to visit OSDA Website and go to skill competition page by clicking on skill competition link as shown in the Fig. 4-4.

4.2.1 APPLICANT REGISTRATION

Student Login for Skill Competition

Registration No- / Mobile No- [Generate OTP](#)

OTP

Captcha Y8M46

Login

OR

New Registration for Skill Competition

Register Here

Figure 4-5 Login/Registration Screen

Referring to **Fig. 4-5**:

For applicant registration, you need to click on **Register Here** button.

Doing so, you will be re-directed to registration page. Refer to Fig.4-6.

In the Skill Competition Welcome Page, Eligibility and last date for registration Information are mentioned.

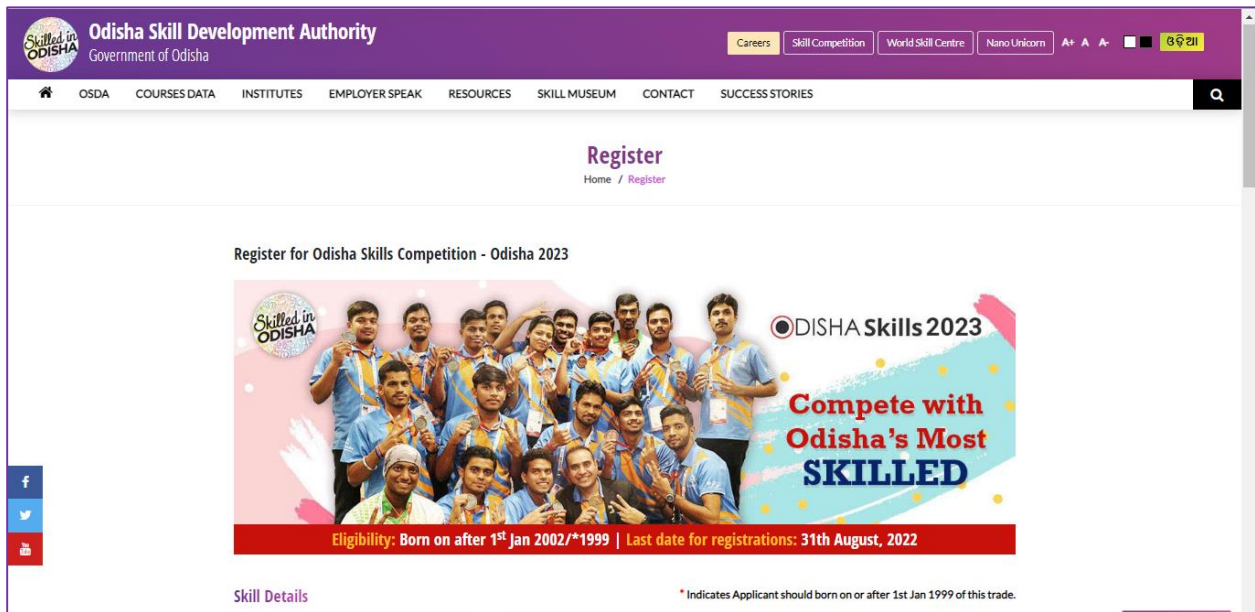


Figure 4-6 Registration Screen (Part-1)

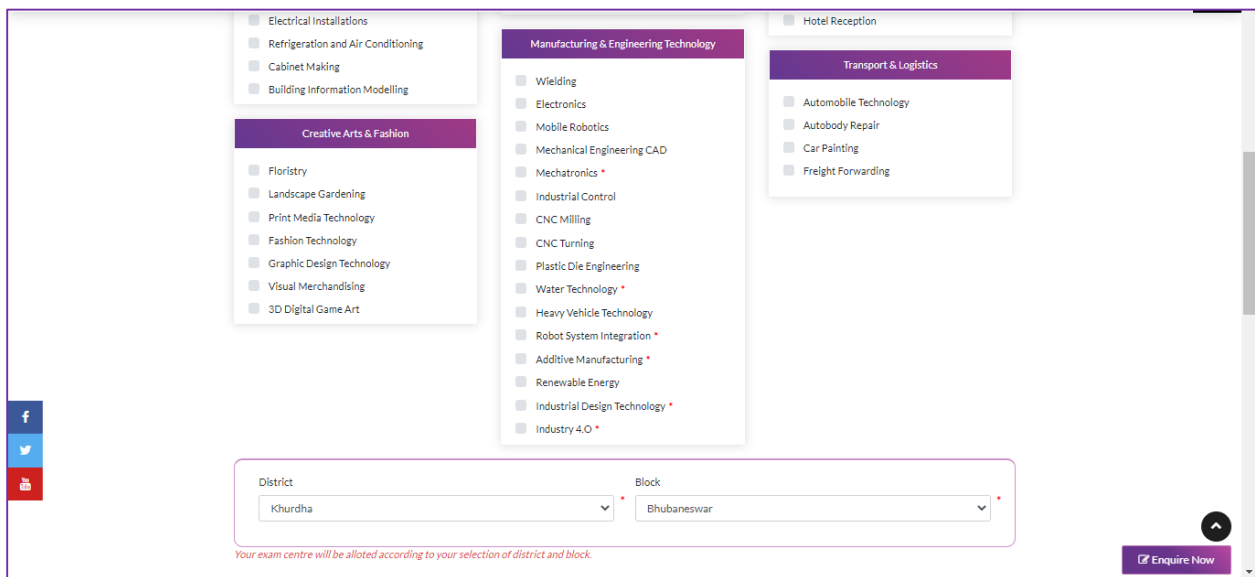


Figure 4-7 Registration Form Screen (Part-2)

Applicant Information


First Name <input type="text" value="Kumar"/>	Last Name <input type="text" value="Sankar"/>
<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Others	Email ID <input type="text" value="Skumar@gmail.com"/>
Mobile No <input type="text" value="8763724854"/>	Upload Profile Photo  <small>(jpg, jpeg, png file only and Max file Size is 1MB)</small>
Date of Birth <input type="text" value="14-10-2000"/>	Upload a scanned copy of your Adhaar card <input type="button" value="Choose File"/> TKRS(4).pdf <small>✓ (jpg, jpeg, pdf file only and Max file Size is 2MB)</small>
12-digit ADHAAR Number <input type="text" value="123466548796"/>	Name of Academic Institution (ITI, College, University, Training Centre) <input type="text" value="C V Raman Global University"/>
Education Qualification <input type="text" value="Graduation(Engineering)"/>	
<input type="text" value="PNVJ2"/>	<input type="text" value="PNVJ2"/>

Figure 4-8 Registration Form Screen (Part-3)

Referring to **Fig. 4-8**

For the applicant registration, you need to fill out all the asked information in the respective fields.

4.2.2 APPLICANT DASHBOARD VIEW

Once registered successfully, you can view the following Applicant Dashboard displaying your name, contact and other registration details, refer Fig. 4-9:

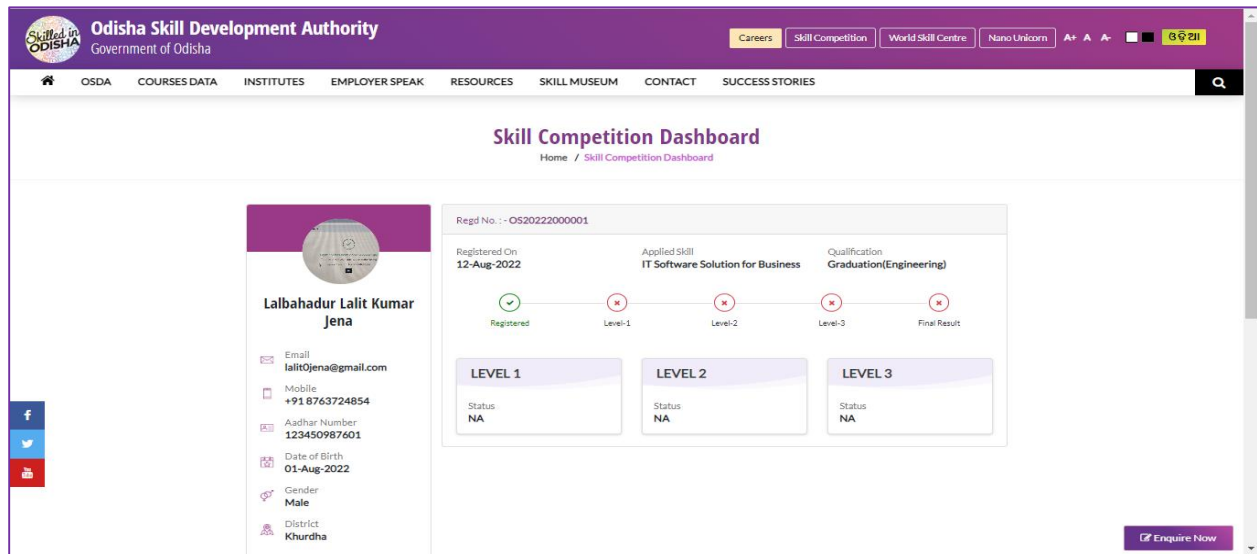


Figure 4-9 Applicant Dashboard Screen

4.3 INDIA SKILL COMPETITION

The details of various types of skill competition organized in India can be viewed under India Skill Competition section.

4.3.1 VIEW SKILL COMPETITION

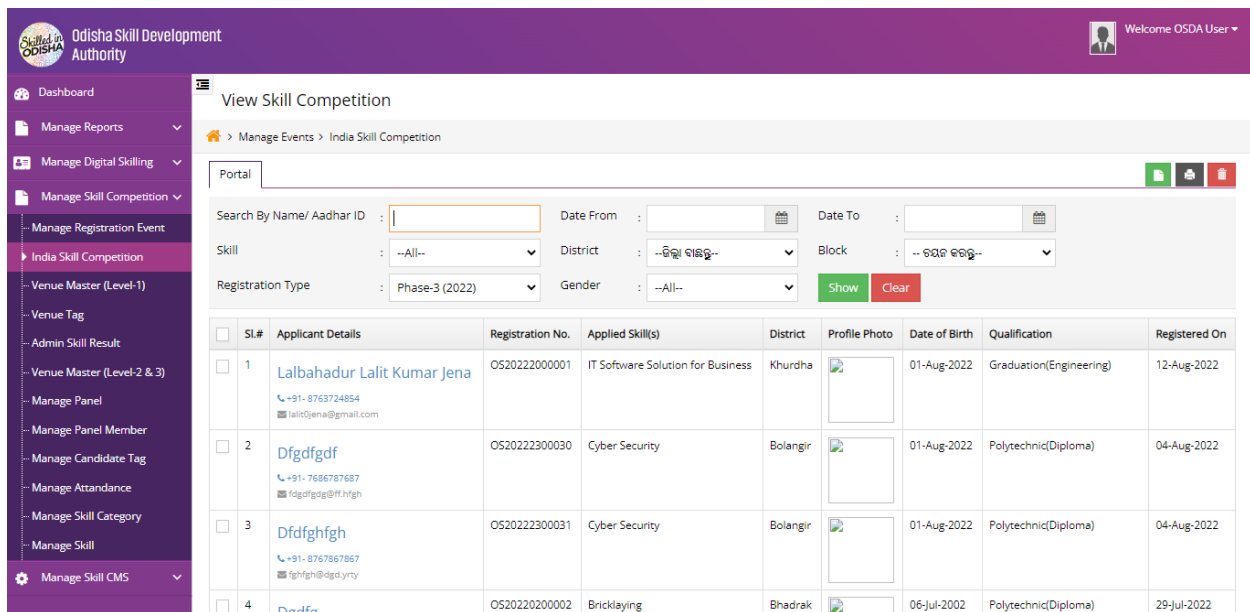


Figure 4-10 View Skill Competition Screen

Referring to **Fig. 4-10**, the User can view registered applicants in a list view manner consisting of **Applicant Details, Registration Number, Applied Skills, District, Profile Photo, Date of Birth, Qualification, and registered on.**

The user can make use of the search panel, the list displayed can be filtered.

In order to delete any particular application, select that application and click the **delete** option located in the top right corner for the respective record.

The user can download the whole record by clicking on download button located in right top corner.

4.4 VENUE MASTER LEVEL-1

4.4.1 ADD VENUE

The screenshot displays the 'Add Venue' interface. The sidebar on the left lists various management options, with 'Venue Master (Level-1)' highlighted. The main panel features a breadcrumb trail 'Manage Venue > Venue' and three tabs: 'Add', 'View', and 'Add Offline Venue'. The 'Add' tab is active, showing a form with the following fields: 'Select District' (a dropdown menu currently showing '--Select--'), 'Venue Name', 'Venue Officer Name', 'Mobile Number', 'Email Id', 'Capacity', 'Venue Address', 'City', 'Pin Code', and 'Landmark'. Each field is followed by a red asterisk, indicating it is a mandatory field. A legend at the top right states '(*) Indicates Mandatory Field'. At the bottom of the form are two buttons: a green 'Submit' button and a red 'Reset' button.

Figure 4-11 Add Venue Screen

Referring to **Fig. 4-11**:

In the **Add Venue** Section:

- Select **District** form the dropdown field.
- Enter **Venue Name** in the given text box.
- Enter **Venue Officer Name** in the given text box.
- Enter **Mobile Number** in the given text box.
- Enter **Email ID** in the given text box.
- Enter **Capacity** in the given text box.
- Enter **Venue Address** in the given text box.
- Enter **City** in the given text box.
- Enter **Pin Code** in the given text box.
- Enter **Land Mark** in the given text box.
- In order to add New **Venue** click **Submit** Button.
- In order to clear data from the fields, click on **Reset** Button.

4.4.2 VIEW VENUE

Sl.#	Venue Name	Venue Officer Name	District	Email	Contact Number	Capacity	Created On	Updated On	Edit
1	fdgdfg	dfgdfg	Angul	hfgfhn@fdgdfgd.fdgdfg	7575756756	100	27-Jul-2022	28-Jul-2022	
2	Angul Venue One	Rehul	Bargarh	rahulkumarsaw1@gmail.com	7978879849	100	10-Jun-2022	--	
3	GOVT.ITI BERHAMPUR	DR.RAJAT PANIGRAHI	Ganjam	principal_tibam@in.com	9438293909	200	09-Aug-2021	--	
4	GOVT.ITI BHUBANESWAR	Er. Jeetamitra Satpathy	Khurda	principalitibbsr@gmail.com	9437453836	100	09-Aug-2021	--	
5	GOVT. ITI BALASORE		Balasore				09-Aug-2021	--	
6	GOVT. ITI BOLANGIR		Bolangir				09-Aug-2021	--	
7	GOVT. ITI CUTTACK		Cuttack				09-Aug-2021	--	

Figure 4-12 View Venue Screen

Referring to **Fig. 4-12**, The User can view registered Venues, in a list view manner consisting of **Venue Name, Venue Officer Name, District, Email, Contact Number, Venue Capacity.**

Making use of the search panel, the list displayed can be filtered.

In order to make any changes, the user will click on the **Edit** option for the respective record. Once the record modified, update them by clicking on update button.

In Order to **Publish/ Un-publish** the created record, check/select the particular record and click on **Publish/Un-Publish** icon located on right corner.

4.4.3 ADD OFFLINE VENUE

Figure 4-13 Add Offline Venue Screen

Referring to **Fig. 4-13**, in order to Enter **offline venue Details**, the User needs to download the given excel format and filled it out with the venue details then upload it in the respective given field and click on import button to upload the record.

4.5 VENUE TAG

For tagging the venue to the applicants appearing exam on the scheduled date and time for various districts, click the Venue Tag link in the left menu.

4.5.1 ADD VENUE TAGGED

The screenshot shows the 'Add Venue Tagged' interface. The header includes the Odisha Skill Development Authority logo and 'Welcome Competition Testing'. The sidebar menu is on the left, with 'Venue Tag' selected. The main content area has a breadcrumb 'Manage Venue > Venue Tagged' and tabs for 'Add', 'View', 'View Tag Data', and 'View Email Details'. A note indicates that fields with an asterisk (*) are mandatory. The form contains the following fields and options:

- Select District:** Khurdha *
- Venue Name:** GOVT.ITI BHUBANESWAR *
- Skill:** IT Software Solution for Business *
- Registration Type:** --Select--
- Exam Date:** [Calendar icon]
- Exam Time:** 12:00am
- Tag Applicant:** A list of 15 candidates with a search bar and buttons for 'Select', 'Remove', 'Select All', and 'Remove All'. One candidate, '1. Lalbahadur Lalit Kumar Jena (OS20222000001)', is selected.

At the bottom of the form are 'Submit' and 'Reset' buttons.

Figure 4-14 Add Venue tagged Screen

Referring to **Fig. 4-14**, the user can select particular candidate name and tag them to respective venue.

The user can make use of the search panel, the list displayed can be filtered.

In the **Tag Venue** Section:

- Select the **Exam Date and Time** from the Calendar field.
- **Tag Applicant** as shown in the Fig.4-14.
- In order to **Add Venue Tag**, click **Submit** Button.
- In order to clear data from the field, click on **Reset** Button

4.5.2 VIEW VENUE TAGGED

The screenshot displays the 'View Venue Tag' interface. The top navigation bar includes the Odisha Skill Development Authority logo and a user profile with the text 'Welcome Competition Testing'. The left sidebar contains a menu with items such as 'Dashboard', 'Manage Reports', 'Manage Skill Competition', 'Manage Registration Event', 'India Skill Competition', 'Venue Master (Level-1)', 'Venue Tag', 'Admin Skill Result', 'Venue Master (Level-2 & 3)', 'Manage Panel', 'Manage Panel Member', 'Manage Candidate Tag', 'Manage Attendance', 'Manage Skill Category', 'Manage Skill', and 'Manage Skill CMS'. The main content area is titled 'View Venue Tag' and includes a breadcrumb trail 'Manage Event > View Venue Tag'. Below the breadcrumb are tabs for 'Add', 'View', 'View Tag Data', and 'View Email Details'. A search panel contains filters for 'Registration Type' (Phase-3 (2022)), 'District' (--Select--), 'Venue' (--Select--), and 'Skill' (--All--). There are 'Show' and 'Clear' buttons. Below the search panel is a table with the following data:

SI.#	District	Venue Name	Skill	Exam Date	No. Of Candidate	Level	Details	Created On	Edit
1	Khurdha	GOVT.ITI BHUBANESWAR	IT Software Solution for Business	22-Aug-2022	1	L1		22-Aug-2022	
2	Khurdha	GOVT.ITI BHUBANESWAR	Painting and Decorating	06-Jul-2022	1	L1		29-Jun-2022	
3	Cuttack	DRIEMS AUTONOMOUS ENGINEERING COLLEGE	Plumbing and Heating	30-Jun-2022	1	L1		28-Jun-2022	
4	Angul	Angul Venue One	Plumbing and Heating	28-Jun-2022	1	L1		24-Jun-2022	

Showing 1 to 4 of 4 entries

Figure 4-15 View Venue tagged Screen

Referring to **Fig. 4-15**, the User can view applicant details tagged to Venues, in a list view manner consisting of **Venue Name, Skill, Exam Date, Number of Candidate, level, details, created on, Edit.**

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

In order to make any changes, click the Edit option for the respective record. Once the record is modified, keep informed them by clicking on update button.

4.5.3 VIEW TAGGED DATA

The screenshot displays the 'View Candidate Tag' interface. At the top, there is a navigation bar with the Odisha Skill Development Authority logo and a user profile. A sidebar on the left contains a menu with options like 'Dashboard', 'Manage Reports', 'Manage Skill Competition', 'Venue Tag', and 'Manage Skill CMS'. The main content area shows a breadcrumb trail: 'Manage Skill Competition > View Candidate Tag'. Below this, there are tabs for 'Add', 'View', 'View Tag Data', and 'View Email Details'. A dropdown menu for 'Registration Type' is set to 'Phase-3 (2022)', with a green 'Show' button next to it. The main data is presented in a table with the following columns: 'Sl.#', 'Skill Name', 'Registered Candidate', 'Total Tagged', and 'Total Untagged'. The table contains 11 rows of data, with blue circular icons containing the number '1' next to the 'Total Tagged' values for the first three rows.

Sl.#	Skill Name	Registered Candidate	Total Tagged	Total Untagged
1	IT Software Solution for Business	1	1	0
2	Plumbing and Heating	2	1	1
3	Painting and Decorating	1	1	0
4	Electronics	0	0	0
5	Mechatronics	0	0	0
6	CNC Turning	0	0	0
7	Bricklaying	2	0	2
8	Beauty Therapy	0	0	0
9	Plastering and Drywall Systems	0	0	0
10	Bakery	0	0	0
11	Electrical Installations	0	0	0

Figure 4-16 View tagged Screen

Referring to **Fig. 4-16**, here the user can view all the candidate tagged details in a list view manner, consisting of **skill name, registered candidate, total tagged, total untagged details.**

In order to view tagged data, the user needs to select **Registration Type** from the dropdown field and click the **Show** button.

4.5.4 VIEW EMAIL DETAIL

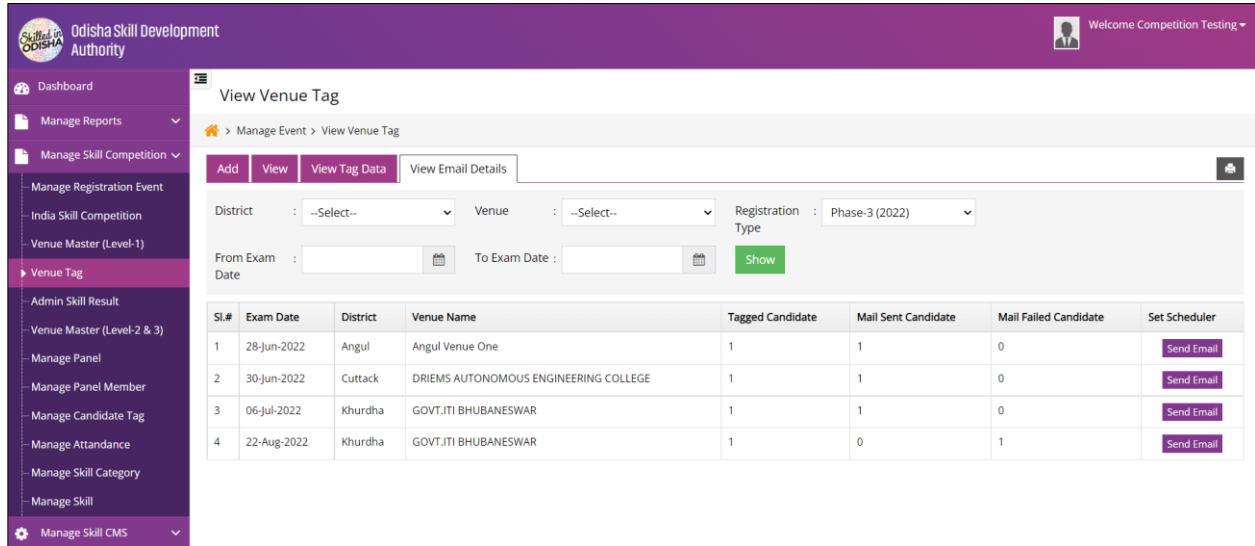


Figure 4-17 View Email Details Screen

Referring to **Fig. 4-17**, the user can view the exam-scheduled date along with their tagged venues and district, to which they belong.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

In order to send mail to the Authorized User, click the **send** button with the respective listed items.

4.5.5 STUDENT DASHBOARD VIEW

Here Student will get details information regarding **exam, profile information**.

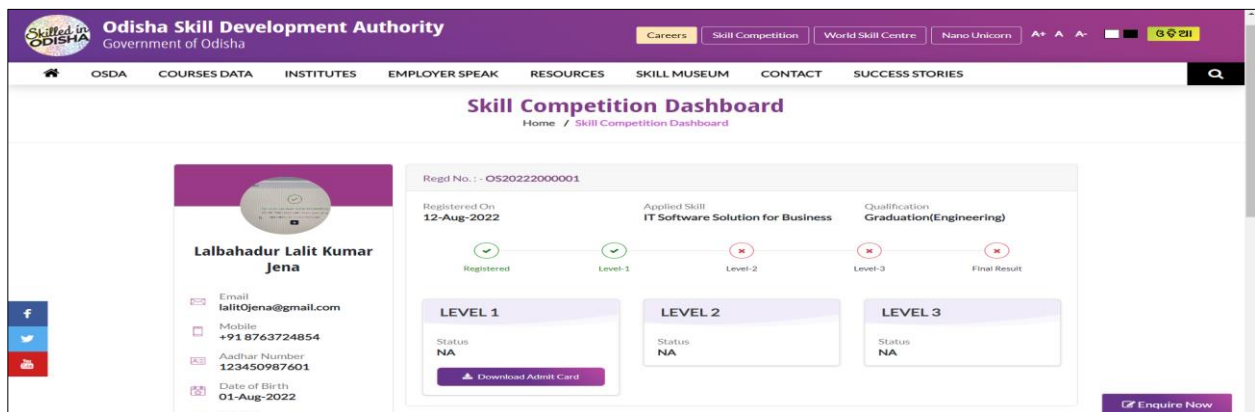


Figure 4-18 Student Dashboard Screen

Referring to **Fig. 4-18**, the user can view the exam-scheduled date along with their tagged venues and district, to which they belong.

In the same process the user will get their admit card for level-2 & 3 Exam.

The user can download their admit card as shown in the fig.4-18.

4.5.6 ADMIT CARD

The screenshot shows the 'Admit Card for Odisha Skills -2022 (Level-1)' from the Odisha Skill Development Authority. At the top is the 'Skilled in ODISHA' logo. Below it, the authority's name and 'Government of Odisha' are displayed. The card title is 'Admit Card for Odisha Skills -2022 (Level-1)'. A horizontal line separates the header from the details. On the left, a list of fields and values is provided: Name (Lalbahadur Lalit Kumar Jena), Registration Number (OS20222000001), Aadhar Number (123450987601), Email Address (lalit0jena@gmail.com), Mobile Number (8763724854), Venue Name (GOVT.ITI BHUBANESWAR), Venue Address (Raj Bhavan Colony, Bhubaneswar, Odisha 751008), Panel Name, Skill/ Trade (IT Software Solution for Business), Exam Date (22-Aug-2022), Exam Time (12:00am), and Level (Level-1). On the right, there is a QR code and a small thumbnail image of the card. Below the QR code, a verification URL is provided: 'This Admit card verified at https://www.skillodisha.gov.in/'.

Name:	Lalbahadur Lalit Kumar Jena
Registration Number:	OS20222000001
Aadhar Number:	123450987601
Email Address:	lalit0jena@gmail.com
Mobile Number:	8763724854
Venue Name:	GOVT.ITI BHUBANESWAR
Venue Address:	Raj Bhavan Colony, Bhubaneswar, Odisha 751008
Panel Name:	
Skill/ Trade:	IT Software Solution for Business
Exam Date:	22-Aug-2022
Exam Time:	12:00am
Level:	Level-1

This Admit card verified at <https://www.skillodisha.gov.in/>

Figure 4-19 Student Admit Card Screen

Referring to **Fig. 4-19**, the user can view their admit card, after downloaded that from the dashboard view.

The user has to carry their admit card to the tagged venue, there they need to verify their admit card through the tagged venue officer, after verification done by the venue officer the user will appear for the exam.

4.6 ATTENDANCE

In this section the tagged officer will verify and put the attendance of all the appeared candidates.

The tagged officer can approved/ reject the **attendance** based on the verification of admit card details.

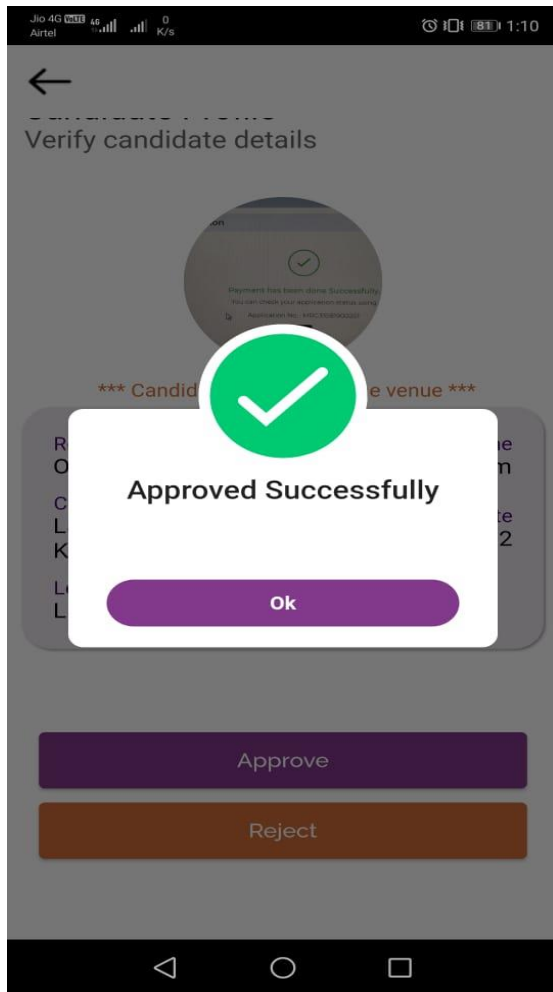


Figure 4-20 Attendance Approve Screen

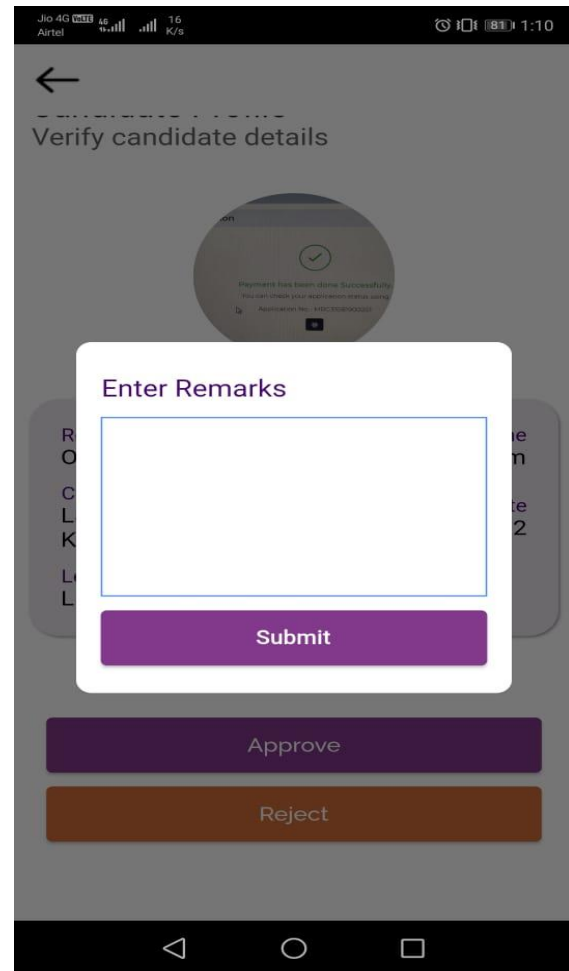


Figure 4-21 Attendance Rejection Screen

Upon rejecting the attendance, the tagged officer has to put their rejection remarks, referring to **Fig. 4-21**.

4.7 ADMIN SKILL RESULT

To get the details of the skilled result secured by the applicants belonging to different district irrespective of their gender, click the **Admin Skill Result** link in the left menu.

4.7.1 UPDATE SKILL MARK

The screenshot displays the 'View Skill Marks' interface. At the top, there is a navigation bar with the Odisha Skill Development Authority logo and a 'Welcome OSDA User' message. A sidebar menu on the left lists various management options. The main content area features a search panel with filters for District, Skill, Level, Registration Type, and Gender. Below the search panel is a table with the following data:

Sl.#	Applicant Details	Registration No	Applied Skill(s)	District	Attendance	Marks
1	Ritesh Das +91-8908843252 rahuikumarsaw1@gmail.com	OS018896	Painting and Decorating	Khurdha	Absent	--
2	Test Mobile +91-9089090890 mobile@gmail.com	OS018894	Plumbing and Heating	Angul	Present	50

At the bottom of the table, it indicates 'Showing 1 to 2 of 2 entries'. An 'Update Marks' button is located at the bottom right of the table area.

Figure 4-22 Update Skill Mark Screen

Referring to **Fig. 4-22**, the authorized can view candidate details in a list view manner wherein the user can update the **marks** of particular candidates.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

In order to update Skill Mark, the Authorized user can give the mark and click the **Update button**.

4.7.2 QUALIFY SKILL RESULT

The screenshot shows the 'View Skill Result' page. The top navigation bar includes the Odisha Skill Development Authority logo and a 'Welcome OSDA User' message. The sidebar menu lists various management options. The main content area has three tabs: 'Update Marks', 'Qualify Skill Result', and 'Update Bulk Marks'. Below the tabs are several filter dropdowns: 'Select District' (set to 'ଭୁବନେଶ୍ୱର'), 'Skill' (set to '--All--'), 'Level' (set to 'Level-1'), 'Set Cut Off Mark' (with an 'Enter Mark' input field), 'Qualify Status' (set to '--All--'), 'Registration Type' (set to 'Phase-3 (2022)'), and 'Gender' (set to '--All--'). A green 'Show' button is located to the right of these filters. Below the filters is a table with columns: 'SI.#', 'Applicant Details', 'Registration No', 'Applied Skill(s)', 'District', 'Marks', and 'Qualify Status'. A 'Qualify' button is positioned above the 'Qualify Status' column. The table contains one entry for 'Test Mobile' with registration number 'OS018894' and a status of 'Qualified'. A 'Disqualify' button is located to the right of the table. At the bottom, it says 'Showing 1 to 1 of 1 entries'.

Figure 4-23 Qualify Skill Result Screen

Referring to **Fig. 4-23**, the authorized user can take the necessary action i.e. either can qualify or disqualify the candidate based on the benchmark set.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

In order to mark the listed applicant as qualified/ Disqualify based on the set benchmark value, the authorized user can select the qualified applicant and click the **Qualify button**.

4.7.3 ADD BULK MARK ENTRY

The screenshot shows the 'Add Bulk Marks Entry' page. The top navigation bar includes the Odisha Skill Development Authority logo and a 'Welcome OSDA User' message. The sidebar menu lists various management options. The main content area has three tabs: 'Update Marks', 'Qualify Skill Result', and 'Update Bulk Marks'. A green 'Download Excel xls Format' button is located in the top right corner. Below the tabs is an 'Upload Document' section with a 'Choose File' button, the text 'No file chosen', and an asterisk. Below this is an 'Import File' button.

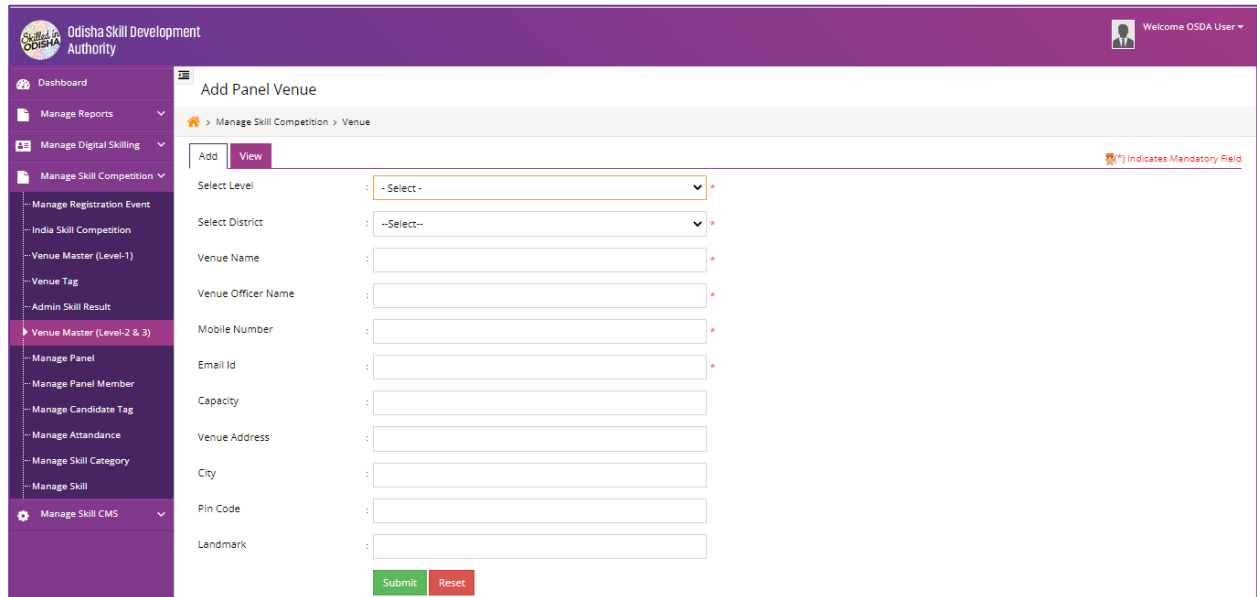
Figure 4-24 Add Bulk Mark Entry Screen

Referring to **Fig. 4-24**, the authorized user will upload the mark in bulk, in order to enter the mark, the user will download the given excel format, enter all the mark and upload that excel sheet in the given upload field.

4.8 VENUE MASTER LEVEL-2&3

To set the venue master for both level-2&3 for the venue panel for different districts, click the Venue Master Level-2&3 link in the left menu.

4.8.1 ADD PANEL VENUE



The screenshot displays the 'Add Panel Venue' interface. The left sidebar contains a navigation menu with 'Venue Master (Level-2 & 3)' selected. The main content area features a form with the following fields: 'Select Level' (dropdown), 'Select District' (dropdown), 'Venue Name', 'Venue Officer Name', 'Mobile Number', 'Email Id', 'Capacity', 'Venue Address', 'City', 'Pin Code', and 'Landmark'. Each field is followed by a red asterisk (*) indicating it is mandatory. At the bottom of the form are 'Submit' and 'Reset' buttons. A legend in the top right corner states '* Indicates Mandatory Field'.

Figure 4-25 Add Panel Venue Screen

Referring to **Fig. 4-25**:

In the **Add Panel Venue** Section:

- Select the name of **District** from the dropdown field.
- Enter the **Venue Name** in the given text box.
- Enter **Venue Officer Name** in the given text box.
- Enter **Mobile Number** in the given text box.
- Enter **Email ID** in the given text box.
- Enter **Capacity** in the given text box.
- Enter **Venue Address** in the given text box.
- Enter **City** in the given text box.
- Enter **Pin Code** in the given text box.
- Enter **Land Mark** in the given text box.
- In order to add New **Venue**, click **Submit** Button.
- In order to clear data from the field, click on **Reset** Button.

4.8.2 VIEW PANEL VENUE

The screenshot displays the 'View Panel Venue' interface. At the top, there is a header with the Odisha Skill Development Authority logo and a user profile. The left sidebar contains navigation links. The main content area features a search panel with the following fields:

- District: --Select--
- Venue Name: [Text Input]
- Select Level: - Select -
- Show button

Below the search panel, there is a legend for 'Published Venue(s)' (green square) and 'Unpublished Venue(s)' (orange square). A table lists the venues:

<input type="checkbox"/>	Sl.#	Venue Name	Venue Officer Name	District	Level	Email	Contact Number	Capacity	Created On	Updated On	Edit
<input type="checkbox"/>	1	WSC	Ram Charan	Cuttack	Level-3	test@gmail.com	6786767867	500	28-Jun-2022	28-Jul-2022	
<input type="checkbox"/>	2	WSC	S S Rajmouli	Cuttack	Level-2	rahul.saw@csm.tech	7890789065	100	28-Jun-2022	--	

At the bottom, it indicates 'Showing 1 to 2 of 2 entries'.

Figure 4-26 View Panel Venue Screen

Referring to **Fig. 4-26**, the user can view the venue details in a list view manner, consisting of venue name along with tagged Venue officer name, which district they belongs.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

In order to make any changes, click the **Edit** option for the respective record. Once the record is modified, update them by clicking on update button.

In Order to **Publish/ Un-publish** the any particular record, the authorized user will check/select the created record and click on **Publish/Un-Publish** icon located on right corner.

4.9 MANAGE PANEL

4.9.1 ADD PANEL

The screenshot shows the 'Add Panel' screen in the Odisha Skill Development Authority system. The page has a purple header with the logo and 'Welcome OSDA User'. A sidebar on the left contains navigation options like 'Dashboard', 'Manage Reports', 'Manage Digital Skilling', and 'Manage Skill Competition'. The main content area is titled 'Add Panel' and includes a breadcrumb 'Manage Skill Competition > Panel'. There are 'Add' and 'View' tabs. The form contains four fields: 'Select Level' (dropdown), 'Select Venue' (dropdown), 'Panel Name' (text box), and 'Address' (text area). A red asterisk indicates mandatory fields. A note below the address field says 'Maximum 500 characters'. At the bottom are 'Submit' and 'Reset' buttons.

Figure 4-27 Add Panel Screen

Referring to **Fig. 4-27**,

In the **Add Panel** Section:

- **Select Level** form the dropdown field.
- Enter **Venue** in the given dropdown field.
- Enter **Panel Name** in the given text Box.
- Enter **Address** in the given text Area.
- In order to add New **Panel** click **Submit** Button.
- In order to clear data from the field, click on **Reset** Button.

4.9.2 VIEW PANEL

The screenshot shows the 'View Panel' screen in the Odisha Skill Development Authority system. The page has a purple header with the logo and 'Welcome OSDA User'. A sidebar on the left contains navigation options like 'Dashboard', 'Manage Reports', 'Manage Digital Skilling', and 'Manage Skill Competition'. The main content area is titled 'View Panel' and includes a breadcrumb 'Manage Skill Competition > Panel Details'. There are 'Add' and 'View' tabs. The form contains three fields: 'Select Level' (dropdown), 'Select Venue' (dropdown), and 'Panel Name' (text box). A 'Show' button is next to the 'Panel Name' field. Below the form is a table with the following data:

<input type="checkbox"/>	Sl.#	Panel Name	Level Name	Venue Name	Address	Created On	Edit
<input type="checkbox"/>	1	BBSR One	--		WSC Bhubaneswar	10-Jun-2022	
<input type="checkbox"/>	2	Panel I	Level-2	WSC	WSC BBSR	11-Aug-2021	
<input type="checkbox"/>	3	Panel II	Level-3	WSC	2nd floor	11-Aug-2021	
<input type="checkbox"/>	4	Panel III	--		--	11-Aug-2021	
<input type="checkbox"/>	5	Panel IV	--		--	11-Aug-2021	
<input type="checkbox"/>	6	Panel V	--		--	11-Aug-2021	
<input type="checkbox"/>	7	Panel VI	--		--	11-Aug-2021	

Figure 4-28 Add Panel Screen

Referring to **Fig. 4-28**, the user can view all the added panelist in a list view manner with level and venue that they tagged on.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

To make any changes in a particular record, the authorized user will click the **Edit** option against the respective record. Once the record is modified, update those records by clicking on **Update** button.

In Order to **delete** the created record, the user will check/select the particular record and click on Delete icon located on right corner.

4.10 MANAGE PANEL MEMBER

4.10.1 ADD PANEL MEMBER

The screenshot shows the 'Add Panel Member' form within the Odisha Skill Development Authority system. The form is titled 'Add Panel Member' and is located under the 'Manage Skill Competition > Panel Member' path. It features a sidebar menu on the left with various management options, including 'Manage Panel Member' which is currently selected. The form itself has two tabs: 'Add' (active) and 'View'. The form fields are as follows:

- Select Level: Dropdown menu with '- Select -' selected.
- Select Venue: Dropdown menu with '- Select -' selected.
- Panel Name: Dropdown menu with '--Select--' selected.
- Panel Member Name: Text input field.
- Mobile No.: Text input field.
- Email Id: Text input field.
- Institute / College Name: Text input field.
- Year of experience: Text input field.
- Location: Text input field.
- Branch / Trade Name: Text input field.
- Weightage (in %): Text input field.
- Description: Text area with a red note 'Maximum 500 characters' below it.
- Skill 1: Dropdown menu with '--All--' selected and a green '+' icon to its right.

At the bottom of the form, there are two buttons: 'Submit' (green) and 'Reset' (red).

Figure 4-29 Add Panel Screen

Referring to **Fig. 4-29**,

In the **Add Panel Member** Section:

- Select **Level** form the dropdown field.
- Select **Venue** form the dropdown field.
- Select **Panel Name** form the dropdown field.
- Enter **Panel Member Name** in the given text box.
- Enter **Mobile Number** in the given text box.
- Enter **Email ID** in the given text box.
- Enter **Institute / College Name** in the given text box.
- Enter **Year of experience** in the given text box.
- Enter **Location** in the given text box.
- Enter **Branch / Trade** Name in the given text box.
- Enter **Weightage (in %)** Name in the given text box.
- Enter **Description** Name in the given text area.
- Select **Skill** form the dropdown field and add multiple skills by clicking on **add** button.
- In order to add New **Panel Member**, click **Submit** Button.
- In order to clear data from the field, click on **Reset** Button.

4.10.2 VIEW PANEL MEMBER

Sl.#	Panel Name	Venue Name	Panel Member Name	Email Id	Level	Branch / Trade	Skill	Weightage	Created On	Edit
1	BBSR One		Rahul +91-8908843252	rahul.saw@csmt.tech	Level-2	Electrical	Plumbing and Heating,Bricklaying	50	10-Jun-2022	
2	Panel I		Tapas Mishra +91-6756756756	rahul.saw123@csmt.tech	Level-2	CSE	Plumbing and Heating,Painting and Decorating	20	28-Jun-2022	
3	Panel II	WSC	Tapas Swain +91-6543212345	tapas@csmt.tech	Level-3	IT	Painting and Decorating	10	28-Jun-2022	
4	Panel I	WSC	Af +91-3453535353	jatlesh55@gmail.com	Level-2	456ghfg		54	26-Jul-2022	

Figure 4-30 View Panel Member Screen

Referring to **Fig. 4-30**, the authorized user can view all the panel member details with their tagged panel, level, branch, Skill and venue in a list view manner.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

To make any changes, the user will click the **Edit** option for the respective record. Once the record modified, update them by clicking on update button.

In order to **delete** the created record, the user will check/select the particular record and click on **Delete** icon located on right corner.

4.11 MANAGE CANDIDATE TAG

4.11.1 ADD CANDIDATE TAG

The screenshot shows the 'Add Candidate Tag' interface. The top navigation bar includes the Odisha Skill Development Authority logo and a user profile. The sidebar menu lists various management options, with 'Manage Candidate Tag' highlighted. The main content area features a breadcrumb trail 'Manage Skill Competition > Candidate Tag' and a set of tabs: 'Add', 'View', 'View Panel Tag Data', and 'View Email Details'. The 'Add' tab is active. The form contains several mandatory fields (indicated by an asterisk): 'Select Level' (dropdown), 'Venue Name' (dropdown), 'Panel Name' (dropdown), 'Select District' (dropdown), and 'Skill' (dropdown). Below these are 'Exam Date' (calendar icon) and 'Exam Time' (dropdown). A 'Tag Applicant' section includes a large empty box and buttons for 'Select', 'Remove', 'Select All', and 'Remove All'. At the bottom, there are 'Submit' and 'Reset' buttons. A 'Show' button is located next to the 'Skill' dropdown. A legend indicates that an asterisk (*) denotes a mandatory field.

Figure 4-31 Add Candidate Tag Screen

Referring to **Fig. 4-31**, the authorized user can tag candidates to a particular panel.

The user will make use of the search panel, the list displayed can be filtered.

In the **Add Candidate Tagging** Section:

- Select the **Date and Time** from the Calendar field.
- Select **Candidate** as shown in the above screen.
- In order to add New **Panel Member**, click **Submit** Button.
- In order to clear data from the field, click on **Reset** Button.

4.11.2 VIEW CANDIDATE TAG

Sl.#	Panel Name	District	Level	Exam Date	Tagged On	No. Of Candidate	Action
1	Panel II	Cuttack	L3	09-Jul-2022	28-Jun-2022	1	View Candidates
2	Panel I	Cuttack	L2	04-Jul-2022	28-Jun-2022	1	View Candidates
3	BBSR One	--	L2	11-Jun-2022	10-Jun-2022	1	View Candidates

Figure 4-32 View Candidate Tag Screen

Sl.#	Applicant Name	Competition Id	Skill Name	Panel Name
1	Srichandan	OS018895	Plumbing And Heating	Panel II

Figure 4-33 View Candidate Tag Screen

Referring to **Fig. 4-32 & 33**, the authorized user can view candidate details along with the panel that they tagged on.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

In the **View Candidate Tag** list, to view candidate details, click the **View Candidate** option for the respective record.

4.11.3 VIEW PANEL TAG DATA

Sl.#	Skill Name	Registered Candidate	Total Tagged	Total Untagged
1	Plumbing and Heating	2	1	1
2	Wall and Floor Tiling	1	0	1
3	Hairdressing	0	0	0
4	Carpentry	0	0	0
5	Cooking	0	0	0

Figure 4-34 View Panel Tag Screen

Referring to **Fig. 4-34**, the user can view tagged panel details in a list view manner.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

4.11.4 VIEW EMAIL DETAILS

Sl.#	Exam Date	District	Panel Name	Level	Tagged Candidate	Mail Sent Candidate	Mail Failed Candidate	Set Scheduler
1	11-Jun-2022	--	BBSR One	L2	1	0	1	Send Email
2	04-Jul-2022	Cuttack	Panel I	L2	1	1	0	Send Email

Figure 4-35 View Email Details Screen

Referring to **Fig. 4-35**, the user can view scheduled exam date along with the panel name and tagged candidate details in a list view manner.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

The Authorized User can send email notification to all the candidate by clicking on **send mail** button.

4.12 MANAGE ATTENDANCE

To manage the attendance of the applicants enrolled under various skills for different districts, click the Manage Attendance link in the left menu.

4.12.1 VIEW STUDENT ATTENDANCE

Sl.#	Applicant Details	Registration No	Applied Skill(s)	District	Attendance	Marks
1	Ritesh Das +91-8908843252 rahulkumarsav1@gmail.com	OS018896	Painting and Decorating	Khurda	Absent	0
2	Test Mobile +91-9089090890 mobile@gmail.com	OS018894	Plumbing and Heating	Angul	Present	50

Figure 4-36 View Email Details Screen

Referring to **Fig. 4-36**, the authorized user can view applicant details in a list view manner and take attendance of appeared candidates.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

The Authorized User can download all the candidate details by clicking on **download** button.

4.13 MANAGE SKILL CATEGORY

4.13.1 ADD CATEGORY

The screenshot displays the 'Add Category' interface within the Odisha Skill Development Authority system. The top navigation bar includes the logo and the text 'Odisha Skill Development Authority' on the left, and a user profile icon with the text 'Welcome Super Administrator' on the right. A sidebar menu on the left lists various management options under 'Manage Skill Competition'. The main content area is titled 'Add Category' and features a breadcrumb trail: 'Manage Skill Competition > Skill Category'. Below the breadcrumb, there are 'Add' and 'View' tabs, with 'Add' being the active tab. A red asterisk icon indicates a mandatory field. The form contains the following fields: 'Category Name' (a text input field with a red asterisk), 'Category Name in Odia' (a text input field), 'Description' (a text area with a 'Maximum 500 characters' limit), and 'Description in Odia' (a text area with a 'Maximum 750 characters' limit). At the bottom of the form, there is a 'Publish Status' section with radio buttons for 'Active' (selected) and 'Inactive'. Two buttons, 'Submit' (green) and 'Reset' (red), are located at the bottom of the form.

Figure 4-37 Add Category Screen

Referring to **Fig. 4-37**, the user can add category details in the above screen.

In the **Add Category** Section:

- Enter **Category Name** in the given text field.
- Enter **Category Name in Odia** in the given text field.
- Enter **Description** in the given text area.
- Enter **Description in Odia** in the given text area.
- Select **Publish Status** as shown in the above screen.
- In order to add New **Category**, click **Submit** Button.
- In order to clear data from the field, click on **Reset** Button.

4.13.2 VIEW CATEGORY

Sl.#	Category in English	Category in Odia	Description	Description in Odia	Created On	Edit
1	Construction & Building Technology	କଂସ୍ତୁକସନ ଆଣ୍ଡ ବିଲଡିଙ୍ଗ ଟେକ୍ନୋଲଜି			28-Jun-2022	
2	Creative Arts & Fashion	କ୍ରୀଏଟିଭ ଆର୍ଟସ ଆଣ୍ଡ ଫେସନ			28-Jun-2022	
3	Information & Communication Technology	ଇନ୍ଫର୍ମେସନ ଆଣ୍ଡ କମ୍ୟୁନିକେସନ ଟେକ୍ନୋଲଜି			28-Jun-2022	
4	Manufacturing & Engineering Technology	ମାନୁଫେକଚରରିଙ୍ଗ ଆଣ୍ଡ ଇଞ୍ଜିନିୟରିଂ ଟେକ୍ନୋଲଜି			28-Jun-2022	
5	Social & Personal Services	ସୋସିଆଲ ଆଣ୍ଡ ପର୍ସନାଲ ସର୍ଭିସ			28-Jun-2022	
6	Transport & Logistics	ଟ୍ରାନ୍ସପୋର୍ଟ ଆଣ୍ଡ ଲଜିଷ୍ଟିକ୍ସ			28-Jun-2022	

Figure 4-38 View Category Screen

Referring to **Fig. 4-38**, the user can view Category details in a list view manner, category details were described in English and Odia language.

The Authorized User can make changes in any particular **Category** and modify then by clicking on **Edit** button and then save the updated record.

4.14 MANAGE SKILL

4.14.1 ADD SKILL

Select Category : --Select--

Skill Name in English :

Skill Name in Odia :

Description in English :
Maximum 500 characters

Description in Odia :
Maximum 750 characters

Figure 4-39 View Category Screen

Referring to **Fig. 4-39**, in the above screen, the authorized user can add skill details.

In the **Add Skill** Section:

- Enter **Category Name** in the given text field.
- Enter **Category Name in English** in the given text field.
- Enter **Category Name in Odia** in the given text field.
- Enter **Description in English** in the given text area.
- Enter **Description in Odia** in the given text area.
- In order to add New **Skill**, click **Submit** Button.
- In order to clear data from the field, click on **Reset** Button.

4.14.2 VIEW SKILL

The screenshot displays the 'View Skill' interface. At the top, there is a search bar with 'Add' and 'View' tabs, and a 'Select Category' dropdown menu with 'Show' and 'Clear' buttons. Below this is a table of skills with columns for SI.#, Skill In English, Skill In Odia, Category Name, Description, Created On, and Edit. The table contains 9 rows of skill records.

SI.#	Skill In English	Skill In Odia	Category Name	Description	Created On	Edit
1	Mobile Application Development	ମୋବାଇଲ୍ ଆପ୍ଲିକେସନ୍ ବିକାଶ	Information & Communication Technology		28-Jun-2022	
2	Industry 4.0	ଶିଳ୍ପ 4.0	Manufacturing & Engineering Technology		28-Jun-2022	
3	Building Information Modelling	ବିଲ୍ଡିଂ ଇନ୍ଫର୍ମେସନ୍ ମଡେଲିଂ	Construction & Building Technology		28-Jun-2022	
4	Industrial Design Technology	ଶିଳ୍ପ ଚିତ୍ରଣ ଉତ୍ପାଦନ	Manufacturing & Engineering Technology		28-Jun-2022	
5	Renewable Energy	ଅନୁନବୀକ୍ୟ ଶକ୍ତି	Manufacturing & Engineering Technology		28-Jun-2022	
6	Additive Manufacturing	ଅନୁକ୍ରମିକ ଉତ୍ପାଦନ	Manufacturing & Engineering Technology		28-Jun-2022	
7	Robot System Integration	ରୋବଟ ସିଷ୍ଟମ ଇଣ୍ଟିଗ୍ରେସନ୍	Manufacturing & Engineering Technology		28-Jun-2022	
8	Heavy Vehicle Technology	ଭାରୀ ଯାନ ଚଳେଇବା	Manufacturing & Engineering Technology		28-Jun-2022	
9	Freight Forwarding	ଫ୍ରେଜ୍ଟ ଫର୍ୱାର୍ଡିଂ	Transport & Logistics		28-Jun-2022	

Figure 4-40 View Skill Screen

Referring to **Fig. 4-40**, the user can view all the skill details described in English and Odia tagged under category in a list view manner.

Making use of the search panel, the list displayed can be filtered as per the search criteria given.

In order to make any changes for a particular record, the user will click the **Edit** option for the respective record. Once the record is modified, update them by clicking on update button.

The Authorized User can **delete** any particular **skill** record by select that particular record and clicking on **Delete** icon located in top right corner button.

5. MANAGE REPORT

The **Manage Report** can be discussed under the following heads-



Figure 5-1 Manage Report Screen

5.1 INSTITUTE WISE REPORT

This section gives you the detailed report of various types of institutes along with the total applicants.

5.1.1 ITIS REPORT

Sl.#	Institute Name	No. Of Applicants
1	Adarsha ITC, Angul	2
2	ABIT ITC, Cuttack	1
3	Govt. ITI Bheden, Bargarh	1
4	Adhikar Private ITI, Gania, Nayagarh	0
5	Ajit ITC, Balipatna, Khurda	0
6	Akankshya ITC, Basudevapur, Bhadrak	0
7	Akash Institute of Engineering & Technology Private ITI, Kendrapara	0
8	Akhandalmani ITC, Banarpal, Angul	0
9	Al-Rahim Institute of Engineering & Technology ITC, Jajpur	0
10	Almighty Technical Institute ITC, Dhamnagar, Bhadrak	0

Figure 5-2 ITIs Report Screen

Referring to **Fig. 5-2**, the user can access the information regarding **ITIs** institutions in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Types of institution (Govt. /Pvt.)
- Registration Type (Registration Year)

5.1.2 ENGINEERING COLLEGES REPORT

The screenshot shows the 'Engineering College Report' screen. The sidebar on the left contains the following menu items: Dashboard, Manage Reports (expanded), Institute Wise Report (selected), Skill Wise Report, District Wise Report, Manage Skill Competition, and Manage Skill CMS. The main content area has a breadcrumb trail: Manage Reports > Engineering College Report. Below this, there are filter tabs: ITIs (1), Engineering Colleges (3), Polytechnics (4), Graduation Colleges (1), Hotel Management (0), Nursing Colleges (1), and Other Institutes (1). A filter panel shows 'Type' set to '--All--' and 'Registration Type' set to 'Phase-3 (2022)'. There are 'Show' and 'Clear' buttons. The table below has the following data:

Sl.#	Institute Name	No. Of Applicants
1	Adarsha College of Engineering, Angul	2
2	C V Raman Global University	1
3	Ajaya Binay Institute of Technology, Cuttack	0
4	Apex Institute of Technology And Management, Bhubaneswar	0
5	Aryan Institute Of Engineering & Technology, Bhubaneswar	0
6	Balasore College of Engineering & Technology, Balasore	0
7	Bhadrak Institute of Engineering & Technology, Bhadrak	0
8	Bhubaneswar Engineering College, Paniora, Khurda	0
9	Bhubaneswar Institute of Industrial Technology, Bhubaneswar	0
10	Bhubaneswar Institute Of Technology, Janla	0

Figure 5-3 Engineering College Report Screen

Referring to **Fig. 5-3**, the user can access the information regarding **Engineering** institutions in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Types of institution (Govt. /Pvt.)
- Registration Type (Registration Year)

5.1.3 POLYTECHNIC REPORT

The screenshot shows the 'Polytechnic Report' screen. The sidebar on the left contains the following menu items: Dashboard, Manage Reports (expanded), Institute Wise Report (selected), Skill Wise Report, District Wise Report, Manage Skill Competition, and Manage Skill CMS. The main content area has a breadcrumb trail: Manage Reports > Polytechnic Report. Below this, there are filter tabs: ITIs (1), Engineering Colleges (3), Polytechnics (3), Graduation Colleges (1), Hotel Management (0), Nursing Colleges (1), and Other Institutes (1). A filter panel shows 'Type' set to '--All--' and 'Registration Type' set to 'Phase-3 (2022)'. There are 'Show' and 'Clear' buttons. The table below has the following data:

Sl.#	Institute Name	No. Of Applicants
1	Aryan Institute of Engineering & Technology (2nd Shift), Panchagaon, Bhubaneswar	2
2	Adarsha School of Engineering & International Polytechnic, Angul	1
3	Amaravati Polytechnic, Rairangpur, Mayurbhanj	1
4	Adarsha College of Engineering (2nd Shift), Angul	0
5	Adarsha School of Engineering & International Polytechnic (Part-Time), Angul	0
6	Aryan Institute of Engineering & Technology Polytechnic, Sundargarh, Cuttack	0
7	Aryan School of Engg & Technology, Barakuda, Khurda	0
8	Asian School of Technology, Bantala, Muktapur, Khurda	0
9	Aumsai Institute of Technical Education Polytechnic, Berhampur	0
10	Badri Prasad Institute of Technology, Debalpali, Sambalpur	0

Figure 5-4 Polytechnic Report Screen

Referring to **Fig. 5-4**, the user can access the information regarding **Polytechnic** institutions in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Types of institution (Govt. /Pvt.)
- Registration Type (Registration Year)

5.1.4 GRADUATION COLLEGE REPORT

Sl.#	Institute Name	No. Of Applicants
1	A.E.S. (Degree) College, Tarbha, Sonepur	1
2	+3 Kashi Biswanath Mahavidyalaya, Paikasahi, Angul	0
3	+3 Royal Commerce & Sc. (Degree) College, Royal Nagar, Bhadrak	0
4	Aaryan Gurukul Degree College, Berhampur, Ganjam	0
5	Abhimanyu Samant Singhar (Degree) College, Balla, Jajpur	0
6	Adibasi (Degree) College, Balliguda, Kandhamal	0
7	Adikabi Sarala Das (Degree) College, Tirtol, Jagatsinghpur	0
8	Aeronautics (Degree) College, Sunabeda, Koraput	0
9	Agalpur (Degree) Science College, Agalpur, Bolangir	0
10	Agalpur Panchayat Samiti (Degree) College, Roth, Bolangir	0

Figure 5-5 Graduation College Report Screen

Referring to **Fig. 5-5**, the user can access the information regarding **Graduation Colleges** in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Registration Type (Registration Year)

5.1.5 HOTEL MANAGEMENT REPORT

The screenshot displays the 'Hotel Management College Report' screen. The left sidebar contains navigation options: Dashboard, Manage Reports (selected), Institute Wise Report, Skill Wise Report, District Wise Report, Manage Skill Competition, and Manage Skill CMS. The main header shows the Odisha Skill Development Authority logo and 'Welcome Competition Testing'. The main content area has a breadcrumb trail 'Manage Reports > Hotel Management College Report' and a filter bar with categories: ITIs (4), Engineering Colleges (5), Polytechnics (4), Graduation Colleges (1), Hotel Management (1), Nursing Colleges (1), and Other Institutes (1). Below the filter bar, there is a 'Registration Type' dropdown set to 'Phase-3 (2022)' with 'Show' and 'Clear' buttons. The main data is presented in a table with columns 'Sl.#', 'Institute Name', and 'No. Of Applicants'.

Sl.#	Institute Name	No. Of Applicants
1	Biju Pattanaik College of Hotel Management and Tourism, Social, Work, Journalism, Bhubaneswar	0
2	Central Institute of Hotel Management and Catering, Mancheswar Estate, Bhubaneswar	0
3	Dr. Zakir Husain Institute, Old Station, Bhubaneswar	0
4	Gopabandhu Institute of Hotel Management, Khandagiri, Bhubaneswar	0
5	Indian Institute of Hotel Management and Catering Technology, Bhubaneswar	0
6	Institute of Hotel Management, Catering Technology and Applied Nutrition, VSS Nagar, Bhubaneswar	0
7	National Institute of Hotel Management and Tourism, Dhuli, Bhubaneswar	0
8	Premiere Institute of Hotel Management, Catering Technology and Tourism, Puri	0

Figure 5-6 Hotel Management Report Screen

Referring to **Fig. 5-6**, the user can access the information regarding **Hotel Management** institutions in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Registration Type (Registration Year)

5.1.6 NURSING COLLEGE REPORT

The screenshot displays the 'Nursing College Report' screen. The left sidebar contains navigation options: Dashboard, Manage Reports (selected), Institute Wise Report, Skill Wise Report, District Wise Report, Manage Skill Competition, and Manage Skill CMS. The main header shows the Odisha Skill Development Authority logo and 'Welcome Competition Testing'. The main content area has a breadcrumb trail 'Manage Reports > Nursing College Report' and a filter bar with categories: ITIs (4), Engineering Colleges (5), Polytechnics (4), Graduation Colleges (1), Hotel Management (1), Nursing Colleges (1), and Other Institutes (1). Below the filter bar, there is a 'Registration Type' dropdown set to 'Phase-3 (2022)' with 'Show' and 'Clear' buttons. The main data is presented in a table with columns 'Sl.#', 'Institute Name', and 'No. Of Applicants'.

Sl.#	Institute Name	No. Of Applicants
1	Gajapati Institute of Management, Paralakhemundi, Gajapati	1
2	Ashwini School of Nursing, Cuttack	0
3	Bhava Institute of Medical Science and Research, Bhubaneswar	0
4	Capital Academy of Nursing, Bhubaneswar	0
5	College of Nursing, Berhampur	0
6	College of Nursing, Cuttack	0
7	DRIEMS School and College of Nursing, Tengi, Cuttack	0
8	Gajapati College of Nursing, Paralakhemundi, Gajapati	0

Figure 5-7 Nursing College Report Screen

Referring to **Fig. 5-7**, the user can access the information regarding **Nursing College** in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Registration Type (Registration Year)

5.1.7 OTHERS REPORT

Sl.#	Institute Name	No. Of Applicants
1	Govt. Polytechnic, Balasore	1

Figure 5-8 Others Report Screen

With reference to **Fig. 5-8**, the user can access the information regarding **Others Institution** in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Registration Type (Registration Year)

5.2 SKILL WISE REPORT

Sl.#	Skill Name	No. Of Applicants
1	Cyber Security	4
2	Bricklaying	2
3	Plumbing and Heating	2
4	Floristry	1
5	Web Design and Development	1
6	Wall and Floor Tiling	1

Figure 5-9 Skill Report Screen

With reference to **Fig. 5-9**, the user can access the information regarding **Skills** in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Registration Type (Registration Year)
- Gender Type

5.3 DISTRICT WISE REPORT

Sl.#	District Name	No. Of Applicants
1	Angul	3
2	Balasore	0
3	Bargarh	0
4	Bhadrak	2
5	Bolangir	3

Figure 5-10 District Wise Report Screen

With reference to **Fig. 5-10**, the user can access the information regarding **District** in a list view manner and extract it in Excel format along with no. of applicants enrolled into respective institutes.

The user can make use of the search panel to filter out the institution information based on:

- Registration Type (Registration Year)
- Gender Type

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