



**CORRIGENDUM TO
REQUEST FOR PROPOSAL**

**ENGAGEMENT OF EVENT MANAGEMENT AGENCY
FOR "ODISHA SKILLS – 2020"**

17th MARCH - 2020

Odisha Skill Development Authority (OSDA),
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1. BACKGROUND & INTRODUCTION

1.1 Background

Skill competitions showcase and inspire excellence in skills. Competitions provide an opportunity to see a skilled profession in action and inspire options of a vocational career. The motivational aspect of skill competitions makes it an excellent platform for advocacy. Across the world, skill competitions are held at local, regional, national and international levels.

National focus and importance has been accorded to skills by Ministry of Skill Development and Entrepreneurship, Government of India. With several inherent benefits of conducting skill competitions, a structured approach with active participation of States has been envisaged under the State Skills competition program.

It is only through publicity, screening, selections, training and competitions across all States that best talent can emerge in a systematic manner. Such talent can then represent the country at different competitions to highlight India’s goal to be the skills capital of the world.

National level skill competition, known as IndiaSkills – will be held every alternate year. The participants of IndiaSkills will emerge from winners of State Level and subsequently Regional Level competitions. Since these are formative years there would be provision for talent track / wild card entries. The winners of IndiaSkills will, through a process of selection, represent India at WorldSkills and other international competitions.

WorldSkills Competition:

WorldSkills Competition is the largest skill competition in the world held once every two years in a WorldSkills member country. India has been a member of WorldSkills since 2007. The competition is equivalent of Olympic Games for skills amongst youth across the world. There are about 50 skills under six skill categories.

India’s membership at WorldSkills International is held by Ministry of Skill Development & Entrepreneurship. The operational responsibility rests with National Skill Development Corporation.

NSDC & State Skill Competitions:

NSDC will work with State Governments as knowledge partner to assist state skill missions to hold skill competitions in the WorldSkills format. NSDC will assist with capacity building at State level as also be the nodal agency for disbursement of funds allocated by MSDE for State Skill Missions for the purpose of skill competitions.

1.2 Introduction

The Ministry of Skill Development and Entrepreneurship has issued a “Guidelines for IndiaSkills, Regional & State Skills Competitions” with a view to promote skill competitions across the country. The platform is for advocacy of vocational trades as also propagating standards and competency based training and assessment norms used by WorldSkills at grassroots level.

IndiaSkills, the national competition leading to WorldSkills and other international competitions, is based on WorldSkills format and the District and State level competitions is also expected to follow the same format and norms.

WorldSkills International aims to achieve and maintain a balance of skill competitions reflecting the following sectors in the global economy. 56 trades currently undertaken as WorldSkills is divided into following six categories.

1. Construction and Building Technology
2. Creative Arts and Fashion
3. Information and Communication Technology
4. Manufacturing and Engineering Technology
5. Social and Personal Services
6. Transportation and Logistics

1.3 Organizational Background

The Government of Odisha accords highest priority to skill development. In an effort to bring convergence amongst the skill development programme implemented by various departments and to scale up the activities in the sector, both in qualitative and quantitative terms, a unified authority Odisha Skill Development Authority (OSDA) was formed in 2016.

Odisha Skill Development Authority (OSDA), an apex body with a primary objective of providing employable skills to 15 lakh youth by 2024. It guides, implements, coordinates and oversees all skill development programmes in the state to ensure quality skill training standards and sustained employability of trained youth, with the charter to provide outstanding skilled workforce comparable to the best in the world.

1.4 About Odisha Skills – 2020

Odisha Skills – 2020 will be the second edition of this flagship State level skill competition in which youth of Odisha will compete in 45+ skills in different Industrial, Creative and Services sector. Skills will be in the following sectors:

- Construction and Building technology
- Creative Arts and Fashion
- Information and Communication Technology

- Manufacturing and Engineering Technology
- Social and Personal Services
- Transportation and Logistics

Winner of State level competition will compete in Regional Competition. In the regional competition, competitors from Odisha will compete with other states’ competitors to qualify for the National Competition. National competition will be held for selecting contestants for World Skills competition at Shanghai in 2021.

NOTE: Odisha Skills – 2020 is a two-day event (Day 1 and Day 2) preceded by the inaugural ceremony a day before the start of the skill competitions. The exact dates for Odisha Skills – 2020 will be intimated at a later stage. However, the selected agency will be given a minimum notice period of four weeks to execute the entire scope of work.

1.5 Prime objectives of conducting the event

a. Creating a framework and system of Skill Competitions across the country to promote.

- **Advocacy** - Making skills aspirational
- **Capacity Building** - Trainers, training infrastructure creation based on World Skills norms
- **Cooperation** - Between government, corporates, employers, SSC, VET
- **Reward** - Successful talent to create role models
- **Certification** - Through SSCs
- **Jobs** - For talented youth at each level of competition

b. Identifying and training talent in country for winning medals at World Skills & other international competitions

1.6 Tentative area required for different purposes.

Sl. No.	Purpose	Area (in sqft.)
1.	Skill Competitions & Exhibitions	1,65,500
2.	Closing Ceremony	20,000
3.	Lounge	2,000
4.	Seminar Hall – 1	2,000
5.	Seminar Hall – 2	2,000
6.	Food court for general hospitality	2,000
7.	Food court for participants / officials	5,500
8.	OSDA Office	1,000
	Total:	2,00,000

1.7 List of activities

- **Opening Ceremony (Competition Day minus One)** - Duration 45 Minutes to 1 Hour - Welcome; Presence of Dignitaries on the Dias; March Past of Competitors Sector-wise; Lighting of Lamp; Declaration of Opening of The Competition; Oath Taking; About Odisha Skills – 2020; Speeches by Chief Guest and Hon’ble Chief Minister; Cultural Events; Vote of Thanks; High Tea
- **Day 1 and Day 2** - Competitions at Central Venue and Skill Centers
 - **Central Venue - Main Event** - Registration, Briefing, Competitions, Evaluation
 - **Skill Test Centers - Events** - Registration, Briefing, Competitions, Evaluation
 - **Other Events** at Central Venue - Registration of all Visitors; Demo Skill - Native and Future Skills; Try-a-Skill (Simulators); Career Counseling; Forums and Panel Discussions (Future Skills; Industry Requirements; Skill - Entrepreneurs; Government Schemes for promoting Skills and Entrepreneurship); Industry Exhibitions; Exhibitions by Partners in Technical Education; Focus Areas: Skill areas for the Differently-abled, Girls in the Manufacturing Sector and Native Skills.
 - **Central Venue - Evening** - Cultural Event - By Best Troupe of State ITI Students
- **Closing Ceremony at Central Venue on Day 2** - Presentation of Medallions, Certificates and Prize Money; Honoring the Jury, Experts and the Volunteers

For the smooth conduct of the activities, OSDA seeks to hire a single competent agency (herein referred as “Agency”) having experience and expertise in event management of National / International events for successful organization of the Odisha Skills – 2020 event.

1.8 Instructions to the Applicants

- (i) Firms are hereby invited to submit their Request for Proposal (RFP) for providing their services to Odisha Skill Development Authority (OSDA). Proposal so submitted shall form the basis for future negotiations and ultimately a contract between the selected Agency and OSDA. The Contract shall be for a period of 3 months, i.e. the Agency shall execute the scope of work mentioned in this document during the state-level Odisha Skills – 2020 competition only.
- (ii) A description of the assignment, terms of reference and its objectives are given in Section-2 of this document.
- (iii) To obtain firsthand information on the assignment, the Agency may make visits to Jawaharlal Nehru Indoor Stadium, Cuttack and IDCO Exhibition Ground, Bhubaneswar before submitting the proposal.

- (iv) The expenditure incurred towards cost of preparing the proposal and negotiating the contract, including the site visits, are not reimbursable as a direct cost of the assignment.
- (v) OSDA is not bound to accept any of the proposals submitted. OSDA may reject any and / or all the proposals without assigning any reasons thereof.

1.9 Consortium

Keeping in view the scope of work, Consortiums / Joint Ventures are NOT allowed. Proposals from Bidders applying individually as a legal entity shall be considered for evaluation. Firms applying in consortium / joint venture shall be summarily rejected. Bidders desirous of participating in this Bid should not have been debarred /blacklisted by any Central or State Government / Public Sector Undertaking.

1.10 Documents

- a. The RFP document shall be available from the advertisement date till the bid due date on the website <http://skillodishaodisha.gov.in/>
- b. Bidders are advised to submit their proposal in the appropriate formats specified in this document.
- c. At any time before the submission of proposals, OSDA may, for any reasons, whether at its own initiative or in response to a clarification requested by an invited consulting firm modify the document by amendment. The amendment will be notified in the website <http://skillodishaodisha.gov.in/> and revised documents / clarification if any, shall also be uploaded on the website.

1.11 Pre-bid Meeting:

To address the queries of Bidders on the project scope and bid document, a pre-bid meeting will be held as per below mentioned schedule.

Date : 12th March, 2020

Time : 3.00 PM

Venue : Conference Hall, Niyojan Bhavan, Unit-III, Bhubaneswar – 751001

Bidders are advised to submit their queries addressed to the Chief Executive Officer, Odisha Skill Development Authority (OSDA) **by 12th March, 2020 by 2:00 PM.** The responses to the queries shall be uploaded in the website <http://skillodisha.gov.in/>.

1.12 Communications:

All communications including the submission of Proposal should be addressed to:

The Chief Executive Officer,
Odisha Skill Development Authority (OSDA),
Niyogan Bhavan, Unit-III,
Bhubaneswar – 751001
e-mail: nitin.osdp@gmail.com
Phone: 0674- 2391320

1.13 Schedule of Selection Process:

OSDA shall endeavor to adhere to the following schedule:

Sl.	Event Description	Date
1.	Issue of Tender Notice	5 th March, 2020
2.	Pre-Bid Meeting (completed)	12 th March, 2020 at 3.00 PM
3.	Issue of Corrigendum	17 th March, 2020
4.	Last date for submission of bid	31 st March, 2020 by 2.00 PM
5.	Opening of Technical Proposal	31 st March, 2020 at 4.00 PM
6.	Presentation by Qualified Bidders	Will be intimated after evaluation of technical bids
7.	Opening of Financial Proposals	After the presentation by qualified bidders, preferably on the same date
8.	Award of Work	Within 7 days of opening of financial bids

1.14 Preparation of Proposal

- (i) Bidders are requested to submit the proposals as per the attached formats only. **The proposals, which are not submitted in the required format, are liable to be rejected by OSDA.**
- (ii) The requirement of information to be provided by the Bidder, i.e. the Technical and Financial Proposals, is described in Section-3 of this document. Bidders are requested to go through the RFP document carefully before preparing and submitting their proposal.
- (iii) The Bidders may be disqualified, if information sought in the RFP is not provided.
- (iv) Any proposals containing vague and indefinite expressions will not be considered.

1.15 Submission of Proposal

- (i) The Bidders should submit their proposals in two separate packets in the following manner:
 - a) **Technical Proposal:** (Marked “**Technical Proposal for Event Management of Odisha Skills – 2020**” at the top of the envelope) should contain all the detail sought by OSDA as per Section – 3.2.

- b) **Financial Proposal:** (Marked “**Financial Proposal for Event Management of Odisha Skills – 2020**” at the top of the envelope) should contain the commercial proposal as per prescribed format in Annexure – B (i) and (ii).
 - c) Both the above mentioned envelopes should be placed in an outer sealed cover marked as “**Proposal for Event Management of Odisha Skills – 2020**”.
- (ii) The Bidders are advised in their own interest to ensure that completed proposal reaches the designated office at the address mentioned on or before the date stipulated in the document in Section - 1.13.
 - (iii) Proposals may be submitted through **Speed Post/ Registered Post / Courier / by hand**.
 - (iv) Proposals submitted through Telex / Telegraphic / Fax / Email / by hand will not be considered and shall be summarily rejected.
 - (v) OSDA will not be responsible for loss of proposal or for delay in transit.
 - (vi) Proposals for both the stages shall be submitted in prescribed format along with other documents and placed in sealed cover addressed to:

The Chief Executive Officer,
Odisha Skill Development Authority (OSDA),
Niyojan Bhavan, Unit-III,
Bhubaneswar – 751001
e-mail: nitin.osdp@gmail.com
Phone: 0674- 2391230

1.16 Proposal Submission Deadlines: The Bidders shall submit the proposals as per the timeline mentioned in Section - 1.13.

1.17 Late Proposals

Proposals received after the date stipulated in this document for submission mentioned in this RFP shall not be considered and shall be summarily rejected.

1.18 Proposal Validity Period

The proposals shall be valid for acceptance by OSDA for a period of Ninety (90) days from the Bid Due Date.

1.19 Proposal Evaluation

- i. The Technical Proposals submitted on the time & date stipulated in this RFP shall be opened, in presence of Bidders who choose to remain present. The name of the Bidders who have submitted their proposals shall be announced.

- ii. Prior to evaluation of proposals submitted, OSDA will determine whether each proposal is responsive to the requirements of the RFP. OSDA may, in its sole discretion, reject any proposal that is not responsive hereunder. A proposal shall be considered responsive only if:
 - a) Proposal prepared have been as per the format specified in the RFP;
 - b) it is received by the due dates stipulated in the RFP including any extension thereof granted by OSDA;
 - c) it is accompanied by the Bid Security & Bid Processing Fee as per the provisions of this RFP;
 - d) it contains all the information (complete in all respects) as requested in the RFP;
 - e) it does not contain any condition or qualification; and
 - f) it is not non-responsive in terms thereof.
- iii. OSDA reserves the right to reject any proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by OSDA in respect of such proposals.
- iv. OSDA will carry out the evaluation of all responsive proposals in the manner stipulated in the RFP document.
- v. Based on the evaluation of credentials submitted by bidders in the Technical Proposal, they shall be pre-qualified. Such pre-qualified bidders shall be invited for presentation before the Technical Evaluation Committee. The Financial Proposals shall be opened in the presence of the qualified Bidders.
- vi. OSDA shall not entertain any query or clarification from Bidders who fail to qualify at any stage of the Selection Process.
- vii. Bidders are advised that the selection process shall be entirely at the discretion of the OSDA. Bidders shall be deemed to have understood and agreed that OSDA shall not be required to provide any explanation or justification in respect of any aspect of the selection process or selection.
- viii. Any information contained in the Proposal shall not, in any way, be construed as binding on OSDA, its agents, successors or assigns, but shall be binding on the Bidder if the assignment is subsequently awarded to it.

1.20 Bid Security

1.20.1 Bid Security

- i) A Bid Security of **Rs.10,00,000.00 (Rupees Ten Lakh Only)** in the form of Demand Draft drawn in favor of **Odisha Skill Development Authority** and payable at any scheduled bank having branch in Bhubaneswar, shall be submitted by all the Bidders as part of the Technical Proposal.

- ii) Proposals not accompanied by the Bid Security shall be rejected as non-responsive.
- iii) No interest shall be payable by OSDA for the sum deposited as Bid Security.
- iv) The Bid Security of the unsuccessful bidders would be returned back within ten days of issuance of Letter of Intent to the successful Bidder.

1.20.2 The Bid Security shall be forfeited by the OSDA in the following events:

- i) If the proposal is withdrawn during the validity period or any extension thereof.
- ii) If the proposal is varied or modified in a manner not acceptable to OSDA after opening of tender during the validity period or any extension thereof.
- iii) If the Agency tries to influence the evaluation process.
- iv) If the Preferred Agency withdraws its proposal during negotiations.

1.21 Bid Processing Fee

All bidders are required to pay **Rs.10,000/- (Rupees Ten Thousand) towards Bid Processing Fee** in the form of Demand Draft drawn in favor of **Odisha Skill Development Authority** and payable at Bhubaneswar. The Bid Processing Fee is Non-Refundable and is payable along with the Technical Proposal.

2. TERMS OF REFERENCE

2.1 Objectives of the Assignment

The broad objectives of this assignment, to be accomplished in two folds are as follows:

- a. **Provide event management services for organization of the Opening and Closing Ceremonies of the Odisha Skills - 2020**
- b. **Provide event management services for conduct of the Odisha Skills – 2020 competitions & exhibitions**

2.2 Scope of Work

The broad scope of work is mentioned in the following section. The detailed requirement of each item in the scope of work is mentioned in the format for Financial Proposal (**Annexure – B (ii)**). **It should be noted that all the creative as per the scope of work for the Odisha Skills – 2020 event will be done by the selected Agency.** The creative proposed by the bidders will be assessed by the Technical Evaluation Committee of OSDA during a presentation by the qualified bidders as per scoring criteria in Section 4.1.2 (b).

2.2.1 Opening Ceremony

The Agency shall provide end-to-end event management services, i.e. conceptualize, plan, design, organize and manage the Opening Ceremony of Odisha Skills - 2020 in consultation with OSDA. The Opening Ceremony will be held at Jawaharlal Nehru Indoor Stadium, Cuttack. The total duration of the ceremony will be about 50 minutes, i.e. 20 minutes for protocols (welcome address, march past, speeches, etc.) and the remaining 30 minutes for cultural program & performances by solo artists or groups.

For the Opening Ceremony, the Agency is required to provide the elements mentioned in Part – A of the Financial Proposal in Annexure – B (ii). Besides the technical requirements, OSDA may directly engage one or more performers /artists for the Cultural program on its own. In such a case, the selected Agency will be required to coordinate with the performers /artists selected by OSDA for successful conduct of the Opening Ceremony.

However, the Agency shall also present a comprehensive concept for the entire Opening Ceremony as part of the technical presentation. In the said concept, the Agency is required to **propose at least 5 (Five) segments of acts as part of the cultural program of around 25-30 minutes.** The proposed acts may be performed by solo artists or by a group of artists but should be befitting to the cultural /social background of Odisha and ideology of **Skilled in Odisha.**

The Agency has to submit the financial proposal for the Cultural Programme and Performance by Artists separately in the **prescribed format** under **Part - B of the Financial Proposal in Annexure – B (ii)**, including the costs toward remuneration, travel, lodging and boarding of artists / directors / choreographers / crew / technical riders and equipment, costume & props, cosmetics & makeup, jewelry, local transportation, F&B, rehearsal cost, production of music & AV and other specific technical requirements for specific act(s) over and above the infrastructure elements covered in Part – A of Financial Proposal in Annexure – B (ii), subject to a **maximum quotation of Rs.50 Lakh** (excluding taxes) for all the proposed performing acts put together. It is the discretion of OSDA to accept or reject any or all of the acts proposed by the selected Agency.

2.2.2 Skill Competition

The Agency is required to provide the necessary infrastructure support for conduct of the skills competition and exhibition at the Central Venue (IDCO Exhibition Ground) as broadly classified in the following table. The detailed requirement of each item in the scope of work is mentioned in the format for Financial Proposal under **Part – C of Annexure – B (ii)**.

<ul style="list-style-type: none"> – German Hangars with adequate lighting, platform & carpeting – Infrastructure for Competition Area – Furniture, Fixture & Other Infrastructure – Setting up the VIP Lounge, Media Centre and Seminar Halls – Accreditation – Event Photography – Event Videography 	<ul style="list-style-type: none"> – Post event documentation & report – Security Arrangements – Registration – Venue Branding – Production of Merchandise – Event Hoardings – Housekeeping – Power back up
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2.2.3 Closing Ceremony

The Closing Ceremony will be held at the end of Day-2 at IDCO Exhibition Ground. The Closing Ceremony will primarily include presentation of medallions, Certificates and Prize Money to the winners; honoring the Jury, Experts and the Volunteers. The detailed requirement of each item in the scope of work for the Closing Ceremony is mentioned in the format for Financial Proposal under **Part – D of Annexure – B (ii)**.

NOTE:

1. The above scope of work is indicative in nature and may increase or decrease at a later stage.
2. The agency is required to provide all backup power with provision of DG sets and fuel for all the infrastructure / overlays being setup by the agency for the opening

ceremony at Jawaharlal Nehru Indoor Stadium, Cuttack and the Skill Competition / Exhibition at IDCO Exhibition Ground, Bhubaneswar.

3. Any increase or decrease in the number of items as mentioned in the Bill of Quantity (BoQ) shall be paid on pro-rata basis.

2.3 PAYMENT SCHEDULE

The payment shall be released by OSDA to the Agency in the following manner:

Sl.	Event / Deliverable	Time lines	Payment
1.	Submission of execution plan, deployment of team in Bhubaneswar	D – 5 weeks	10%
2.	Completion of major branding & mobilization of infrastructure resources / materials in Bhubaneswar	D – 3 weeks	20%
3.	Handover of venue with complete infrastructure, i.e. overlays, furniture, fixture, furnishing, branding, etc.	D – 2 days	30%
4.	Post event documentation / reports / debriefing and submission of detailed measurement reports / invoices	Within 30 days of completion of event	40%

3. SUBMISSION OF RFP

3.1. The RFP bids must be submitted, in two separate envelopes :

- (i) Technical Proposal – Envelope I
- (ii) Financial Proposal – Envelope II

3.2. Technical Proposal

The Technical Proposal should be provided with the following information, using the format for technical proposal provided in Annexures:

- (i) Letter of Proposal – **Annexure A1**
- (ii) Particulars about the Bidder – **Annexure A2**
- (iii) Financial Capacity of the Bidder – **Annexure A3**
- (iv) Experience of Bidder in similar projects – **Annexure A4**

All the projects cited needs under experience should be submitted by supporting documents (work orders / purchase orders / agreements / completion certificates) from clients.

- (v) Particulars in the form of CVs regarding the team leader and core team of at least 5 key personnel heading the respective domains of the event management.
- (vi) Bid Processing fees in the form of Demand Draft in favor of “**Odisha Skill Development Authority**” payable at Bhubaneswar
- (vii) Bid Security in the form of Demand Draft in favor of “**Odisha Skill Development Authority**” payable at Bhubaneswar

3.3. Financial Proposal

- (i) The financial proposal should include remuneration for staff/ volunteer, accommodation, transportation and equipment, printing of documents/ materials and all other expenses related to the assignment.
- (ii) In the Financial Proposal, the Agency shall quote an item-wise rate for all elements in the scope. The specifications and quantity of items in scope of work is detailed in the format enclosed in **Annexure-B (ii)** in FOUR parts. **Part A – Opening Ceremony, Part B – Cultural Program /Performance by Artists for the Opening Ceremony**, including additional / specific technical requirements for such program /performance, which are over and above the elements covered in Part A – Opening Ceremony, subject to maximum of Rs.50 Lakh (excluding taxes) for all the acts put together and **Part C – Skill Competition** and **Part D – Closing Ceremony**.
- (iii) Please note that the Total Amount quoted by the bidder towards **Part – A, C and D combined**, shall be considered for financial evaluation. **The total cost quoted**

towards Part – B shall NOT be considered for financial evaluation. Upon final selection, the successful bidder may be asked to include any / all of the proposed Cultural Program & Performance by Artists for the Opening Ceremony, at such rates quoted by the successful bidder in Part B of the financial proposal of Annexure – B (ii). OSDA may reject any / all of the proposed performance acts without assigning any reasons thereof.

- (iv) All costs must be expressed in Indian rupees only.

3.4 Checklist for Submission

A	Technical Proposal	Format
1	Covering Letter	Annexure A1
2	Bid Processing Fee (non-refundable) of Rs. 10,000/- (Rupees Ten Thousand) Only	Demand draft in favor of Odisha Skill Development Authority
3	Bid Security of Rs.10,00,000/- (Rupees Ten Lakh Only)	Demand draft in favor of Odisha Skill Development Authority
4	Particulars of Bidder	Annexure A2
5	Financial capabilities of the Bidder	Annexure A3
6	Details of experience in similar assignments	Annexure A4
B	Financial Proposal	Annexure B (i) and (ii)

4. EVALUATION CRITERIA

4.1 Evaluation of Proposals

The RFP bids of those Bidders which would meet the minimum conditions of eligibility specified in Section 4.1.1, will be evaluated in two stages:

- i. Technical evaluation of past experience & presentation of proposal for Odisha Skills - 2020
- ii. Financial evaluation of proposal for Odisha Skills - 2020

4.1.1 Minimum Eligibility Criteria:

- (i) The Bidder must be rendering event management services in same name and style for last **Ten Years** (from the date of submission of bid). Documents like ROC registration, MoA of Company, AoA of Company, PAN, TAN, Service Tax / GST registration, etc. relating to business entity should be furnished, **and**;
- (ii) The Bidder shall be an Income Tax Assessee for the last 3 (three) years, for which the bidder shall furnish IT Returns for F.Y. 2016-17, 2017-18 and 2018-19, **and**;
- (iii) In the last 5 (five) years (from the date of submission of bid), the Bidder should have solely undertaken and completed event management of minimum **5 (five) projects** of National / International level with a minimum contract value of **Rs.1 Crore** (Rupees One Crore) for each project, out of which the contract value of **One project** should be greater than **Rs.3 Crore** (Rupees Three Crore), **and**;
- (iv) The firm should have a minimum turnover of **Rs.25 Crore** (Rupees Twenty Five Crore) in each of the last three financial years i.e. F.Y. 2016-17, 2017-18 and 2018-19. Copies of the audited financial accounts of last three financial years should be furnished along with a certificate from Chartered Accountant certifying the turnover of the Bidder from event management.
- (v) The Bidder should not have been black-listed by any Central or State Government(s) / Public Sector Undertaking.

4.1.2 Technical Proposal Evaluation – The Technical Proposal evaluation of qualified bidders will be done out of **total 100 marks** in two parts; **(a)** evaluation of past project experience (**Credential Score of 50 marks**) and; **(b)** evaluation of project proposal through a power point presentation (**Presentation Score of 50 marks**).

a) Credential Score – Maximum 50 marks will be given based on the information submitted by the bidders in terms of relevant past project experience as follows.

Sl. No.	Details	Max. Marks	Basis of Marks to be allotted
1.	Experience in execution of event management projects of National / International repute in the last 5 (five) years	35	<ul style="list-style-type: none"> • 15 Marks for 5 (five) projects of minimum contract value of Rs.1 Crore for each project • 5 Marks for 1 (One) project of minimum contract value of Rs.3 Crore • 3 Marks for each <i>additional</i> project of minimum contract value of Rs.1 Crore (subject to a maximum of 15 marks) • 5 Marks for each <i>additional</i> project of minimum contract value of Rs.3 Crore (subject to a maximum of 15 marks)
2.	Experience in end-to-end execution of opening ceremony / product launch / music concert / award ceremony / music & dance festival for events of National / International repute in the last 5 years with minimum contract value of Rs.50 Lakhs	15	<ul style="list-style-type: none"> • 3 Marks for 1 (one) project, subject to a maximum of 15 marks
Total:		50	

Note: All projects should have been undertaken by the Agency in the last Five Years from the date of submission of bid.

Relevant projects of National or International repute to be considered for evaluation of event management shall include large scale events under:

- Sports Competitions
- Award Ceremonies
- Business Summits / Conferences / Seminars
- Youth Services Events
- Cultural Events
- Music and Dance Festivals
- Product Launch

Note: Social Events like private parties, marriages, etc. shall NOT be considered for evaluation

b) Presentation Score—The bidders shall be invited to make a presentation on their proposal (20 Minutes each) before the Technical Evaluation Committee.

The technical proposal by the bidders in the form of a power point presentation as part of the technical proposal shall be evaluated and given scores (maximum of 50 marks) by the Technical Evaluation Committee as follows.

Sl.	Evaluation Criteria	Max. Marks
1.	Concept for the opening ceremony of Odisha Skills – 2020	15
2.	Understanding of the scope of work, the concept of Odisha Skills – 2020, planning & execution of skills competition and quality of manpower / key personnel to be deployed for the project	10
3.	Quality of creative & innovative ideas	15
4.	Methodology of the work plan for management of the event covering all aspects as mentioned in the scope of work	10
Total:		50

4.1.4 Technical Score - The total score secured by the bidders in credential score and presentation score combined will be treated as the Technical Score (TS) out of 100 marks. Bidders scoring **70 marks or more** in the Technical Score will be qualified for opening of their financial bids.

4.1.5 Opening of Financial Proposal:

The financial proposal of those bidders qualified in the Technical Score shall be opened and evaluated in presence of such bidders in the following manner.

The score shall be computed as follows:

- Financial Score:** The lowest financial quotation (F_L) by a bidder will be given a financial score of 100. The financial scores (FS) of other bidders will be computed as follows:

$$FS_x = 100 \times (F_L / F_x)$$

(FS_x = Financial Score of bidder 'X' and F_x = amount quoted by the bidder 'X')

4.1.6 Combined Evaluation & Scoring:

- Combined Score-The Combined Score shall be evaluated based on the Technical Score (TS) and Financial Score (FS):

$$\text{Combined Score} = 0.7 \times (\text{TS}) + 0.3 \times (\text{FS})$$

- The Bidder to obtain the **Highest Combined Score** shall be identified as the Preferred Bidder.
- The decision of OSDA as regards to acceptance/rejection of eligibility for parties who apply shall be final and binding.

- d. Notwithstanding the above, OSDA reserves the right to accept or reject any or all bids or to annul the bidding process without stating any reasons thereof.

4.2 Negotiations

Contract negotiations will then be scheduled with Preferred Agency. Negotiations will commence with a discussion of technical proposal, the proposed concept, staffing and price proposals.

- 4.3** After the contract has been successfully negotiated, Preferred Agency will be issued Letter of Intent by OSDA. If the negotiations do not reach any conclusions and if the first Preferred Agency withdraws its proposal, OSDA may then invite Second Best Bidder for the negotiations.

- 4.4** The other Bidders which did not meet the Minimum Eligibility Conditions or not shortlisted for other stages of evaluation will be informed by OSDA that they were unsuccessful. The Bid Security of such Bidders will be refunded within 15 days after issue of Letter of Intent to the successful Bidder.

- 4.5** No information on the evaluation proposal will be disclosed to any person other than those directly concerned with the selection process. Proposal of any Bidder that tries to influence the evaluation process will be liable for rejection.

4.6 Performance Security

The successful bidder shall deposit a performance security equal to 5% of the contract value in the form of a Bank Guarantee.

ANNEXURES

Letter of Technical Proposal

To

The Chief Executive Officer

Odisha Skill Development Authority (OSDA),
Niyojan Bhavan, Unit-III,
BHUBANESWAR – 751001

Sub: Proposal for event management of Odisha Skills - 2020

Regarding Technical Proposal

Dear Sir,

1. With reference to the RFP dated _____ for the above captioned project, and clarification issued by OSDA thereof, I _____, having examined all relevant documents and understood their contents, hereby submit our Proposal for selection as Agency for providing services for event management of Odisha Skills – 2020. The proposal is unconditional and unqualified.
2. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of appointment as the Agency for the aforesaid Project.
4. I shall make available to OSDA any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
5. I acknowledge the right of the OSDA to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I certify that in the last three years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

I declare that:

- a. I have examined and have no reservations to the RFP Documents, including any

Addendum issued by the OSDA;

- b. I have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for proposal issued by or any agreement entered into with the OSDA or any other public sector enterprise or any government, Central or State; and
 - c. I hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- 7. I understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Agency, without incurring any liability to the Bidders.
 - 8. If our Firm is qualified, we shall make a presentation on Approach & Methodology to OSDA on the date specified upon intimation received from OSDA.
 - 9. The undersigned is authorized to sign the documents being submitted through this RFP. (A copy of Power of Attorney may be enclosed)
 - 10. In the event our firm is selected as the Agency for this project we shall enter into an agreement with OSDA.
 - 11. The Financial Proposal is being submitted in a separate cover. This Technical Proposal read with the Financial Proposal shall constitute the Application which shall be binding on us.
 - 12. The information provided herewith is true and correct to our best knowledge. If any discrepancies are found in the information provided or if the information provided is not correct, our firm would be fully responsible for that. We understand in such cases our bids are liable to be rejected.

Yours faithfully,

(Signature, name and designation of the authorized signatory) (Name and seal of the Bidder)

Power of Attorney (Sample)

Know all men by these presents, we, (Name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr / Ms..... son/daughter/wife and presently residing at , who is presently employed with us and holding the position of as our true and lawful attorney (hereinafter referred to as the “Authorized Representative”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for event management of Odisha Skills – 2020 including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/ responses to the OSDA, representing us in all matters before the OSDA, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the OSDA in all matters in connection with or relating to or arising out of our proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with the OSDA.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 20**

For

(Signature, name, designation and address)

Witnesses:

1.

2.

Notarized Accepted

.....

(Signature, name, designation and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of Rs. 50 (fifty) and duly notarized by a notary public.

Particulars of the Bidder

General Information about the Firm:

- a) Name of Company or Firm:
- b) Legal status (e.g. incorporated private company, unincorporated business, partnership etc.):
- c) Country of incorporation:
- d) Registered address:
- e) Year of Incorporation:
- f) Year of commencement of business:
- g) Principal place of business:
- h) Brief description of the Company including details of its main lines of business
- i) **Name, designation, address and phone numbers of authorized signatory of the Bidder:**
 - i) Name:
 - ii) Designation:
 - iii) Company:
 - iv) Address:
 - v) Phone No.:
 - vi) Fax No. :
 - vii) E-mail address:

(Signature, name and designation of the authorized signatory)

For and on behalf of

Financial Capacity of the Bidder

Sl. No.	Financial Year	Annual Turnover (In Rs)
1.	2018-19	
2.	2017-18	
3.	2016-17	

Certificate from the Statutory Auditor

This is to certify that..... (Name of the Applicant) has received the payments shown above against the respective years on account of event management services. And the Average Turnover of the Firm in the last three years is Rs. (In words)

Name of the audit firm:

Seal of the audit firm

Date:

(Signature, name and designation of the authorized signatory)

Note: In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

Eligible projects undertaken by the Bidder

The following information should be provided in the format below for each Eligible Project for which the Bidder, as a single entity, was legally contracted by the Client stated.

(i)	Assignment Name	
(iii)	Name, fax, email of the Client Representative:	
(ii)	Time when the assignment was carried out : Start Date End Date	
(iii)	Location of the Event	
(iv)	Contract Value	
(v)	Narrative Description of the Scope of work of the assignment	
(vii)	Description of Actual Services provided	
(viii)	Status of the assignment	

IMPORTANT:

1. Use separate sheet for each Eligible Project
2. Please provide proof of eligible projects undertaken like a copy of completion certificate from the client/Copy of work order/copy of agreement etc. The submitted testimonial MUST contain detailed description of work carried out by the Bidder.

Annexure – B (i)

B FINANCIAL PROPOSAL

Covering Letter
(on the Agency's letterhead)

To

The Chief Executive Officer
Odisha Skill Development Authority (OSDA),
Niyojan Bhavan, Unit-III,
BHUBANESWAR – 751001

Sub: Proposal for event management of Odisha Skills - 2020

Regarding Financial Proposal

Dear Sir,

I, _____,
enclose herewith our Financial Proposal for selection of our firm as Agency to carry out
"Event management of Odisha Skills - 2020".

Please note that the financial proposal does not contain any conditions and is submitted as per the prescribed format. In case of any discrepancy, our firm will be solely responsible for the same.

I agree that the Total Amount quoted by our firm towards Part – A and C combined in Annexure B (ii), shall be considered for financial evaluation. The total cost quoted towards Part - B in Annexure B (ii) shall NOT be considered for financial evaluation.

I agree that this offer shall remain valid for 90 (Ninety) days from the bid due date or such further period as may be mutually agreed upon.

Yours faithfully,

Signature _____

Full Name _____

Designation _____

Annexure B (ii)**FINANCIAL PROPOSAL****Name of Work:** Engagement of event management agency for **Odisha Skills - 2020****PART – A: OPENING CEREMONY****Venue:** JN Indoor Stadium, Cuttack

Sl.	Item	Description	Qty. /Size		
1	Main Stage for Entertainment / Cultural Programme	Stage should be constructed temporarily on iron frame with ply mounting and carpeting, raised to a minimum height of 2ft. with steps at specific points along the edge to facilitate artist entry / exit onto the stage. Stage structure should be setup over a carpet to avoid damage to the stadium floor. The shape of the stage should be in sync with the theme of the performance acts and aesthetically covered along the sides. The total area of the stage will be calculated in sq.ft. as per the covered surface area, irrespective of its shape.	5,000 sq.ft.		
2	Secondary Stage	Stage of size 30x15 ft. on iron frame with ply mounting, carpeting and staircase with railing support on both sides for the VIP seating. The front & side skirting of the stage should be adorned with floral decoration. The stage backdrop should support framed branding with star flex.	450 sq.ft.		
3	Truss	Box truss to support light / equipment installation	60'x24' (two sides) and 40'x24' (two sides)		
4	Sound System	Top	18 pairs		
		Bass	10 pairs		
		Centre fill	As per requirement		

Sl.	Item	Description	Qty. /Size		
		Amplifiers	As per requirement		
		Crossovers	As per requirement		
		Digital mixers	As per requirement		
		Podium microphone	2		
		Cordless microphone	10		
		Lapel microphone	2		
5	Lights	Par	40		
		LED Par	40		
		Sharp	40		
		Strobe	5		
		Profile	15		
		Haze / Smoke	5		
		Dry Ice	5		
6	Projector with watchout server and creative for projection mapping	Projector – 20,000 lumens	5		
		Projector – 8,500 lumens	10		
7	LED screens	Indoor LED screens in sq.ft. programmed for the performance acts / venue branding	1,000		
8	Venue Branding	Framed Branding (in sq.ft.). To include gate arches, standees, directional signages, vomitory areas, outer concourse, etc. Media: Star Flex Frame: 28mm-20 gauge square steel pipe	18,000		
		Unframed Branding (in sq.ft.). To include inner concourse branding, masking etc. Media: Star Flex	2,000		
9	Pagoda	Pagoda of size 3mx3m	3		
10	Carpeting	New synthetic carpet (Grey / Blue) in sq.ft.	20,000		
11	Venue security and crowd management	Adequate security personnel deployed for smooth conduct of the inaugural ceremony	25 guards		
12	Mojo Barricading	Outer concourse of stadium and in stadium for security, crowd management, restricted entry	1,000 rft		

Sl.	Item	Description	Qty. /Size		
13	CCTV camera	Supply, installation, operation & maintenance of 45 nos. of security cameras (2-megapixel Bullet IP) with 2 nos. of monitors (each > 40 inches in size) and recording systems for all competition days, in consultation with OSDA and Police Commissionerate.	45		
14	Fire extinguishers		20		
15	Manpower	Female ushers	10		
		Master of Ceremonies	1		
16	Metal halides and venue lighting for décor	Metal halides	200		
		Colour wash	20		
17	Floral Bouquets	Large sized bouquets with combination of white lilies / white lilies with carnation	25		
18	Chairs	For the seating of VIPs / dignitaries on the stage. Cushion chairs with arm rest.	10		
19	Coffee Table	For placing on the stage	4		
20	Press Kit	Folder, notepad, pen & press brief	40		
21	Power back up at Jawaharlal Nehru Indoor Stadium, Cuttack	Adequate number of silent DG sets and fuel as per load bearing capacity for all infrastructure provided by the Agency	As per requirement		
Part A – Total Amount (in Rs.), excluding taxes					

PART – B: CULTURAL PROGRAM / PERFORMANCE BY ARTISTS (INCLUDING SPECIFIC TECHNICAL REQUIREMENTS FOR THE PROPOSED ACTS)

Venue: JN Indoor Stadium, Cuttack

Sl.	Name of the Cultural Program /Act /Performance	Description of the Act	Amount (in Rs.) including specific technical requirements
1.	<Act 1>		
2.	<Act 2>		
3.	<Act 3>		
4.	<Act 4>		
		
Part B – Total Amount in Rs. excl. of taxes (subject to max. of Rs.50 Lakh)			

NOTE – The above cost shall include remuneration, travel, lodging and boarding of artists / directors / choreographers / crew / technical riders and equipment, costume & props, makeup, jewelry, local transportation, F&B, rehearsal cost, production of music & AV and other specific technical requirements for specific act(s) over and above the infrastructure elements covered in Part – A of Financial Proposal.

PART – C: SKILL COMPETITION

Venue: IDCO Exhibition Ground, Bhubaneswar for a period of 2 days

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
1	German Hangars: Water proof and fire proof Aluminium German Hangar (total area of 18,400 sqm. approx.) with side covers, internal lighting, doors & emergency exit doors, to be strong enough to sustain high speed wind and rain pressure. All hangar structures should have a minimum 5.50 meter side height with following inclusions: a. Wooden Platform (19 mm ply) with carpet within and the surrounding area b. Fitted with air conditioning facility with concealed ducting to maintain favourable & uniform temperature all across hangar area. (Please note the AC ducts should be neatly covered to maintain the aesthetics within the hangar) c. Colourful draping and ceiling of the hangars using cloth / fabric / or any other material which is appropriately matching with overall look and feel of the event. d. All hangars will have façade in the front and sides. The façade should be a mix of 2D and 3D using fabric, 3D representations, floral walls, etc. depicting the theme of the event. Appropriate lighting is to be used to enhance the look and feel for the façade.				
i.	Competition & Exhibition Area	German Hanger (in sq.ft.)	1,65,500		
ii.	Closing Ceremony	German Hanger (in sq.ft.)	20,000		
iii.	VIP Lounge	German Hanger (in sq.ft.)	2,000		
iv.	Seminar Hall - 1	German Hanger (in sq.ft.)	2,000		
v.	Seminar Hall - 2	German Hanger (in sq.ft.)	2,000		
vi.	Food court for general hospitality	German Hanger (in sq.ft.)	2,000		
vii.	Food court for participants / officials	German Hanger (in sq.ft.)	5,500		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
viii.	OSDA Office	German Hanger (in sq.ft.)	1,000		
2	Infrastructure for Competition Area				
i.	Electrical Installation (10m x 10m)	Vertical plywood structure - 8 ft x 4 ft with basic wiring	5		
		Power supply to each of the participants and TV set: 240 V / 5A and 240 V/ 16 A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
		Tool trolley	5		
		7-shelf slotted steel rack (12 inch width, 118 inch height) for storage of hardware material	1		
		Plastic trays for storage of hardware material	10		
		Step ladder	5		
ii.	MCAD (10m x 8m)	Tables for desktop computers	5		
		Chairs for the tables	5		
		Desktop Computers with UPS power backup: CPU: AMD A6 – Intel Core i5 Graphics: Nvidia GeForce GT 940 RAM: 8GB Screen: 19-inch Full HD (1920x1080) Storage: 1TB HDD – 13 Nos.	5		
		Colour printer on network with cartridge & paper for printing 50 nos. of A3-size prints	1		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
		LED switcher and technician for projecting the work of each participant one by one	1		
iii.	Mobile Robotic (10m x 8m)	Wooden Box L=8 ft, B=8 ft, H=5 inches, with sunboard on top	5		
		Power supply: 230V / 5A	1		
		Power socket for each participant & Jury	6		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		Octonorm Tables for keeping tools	5		
iv.	Web Design Technology (10m x 8m)	Tables for desktop computers	5		
		Chairs for the tables	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450 MBPS; Software Requirements - Dream weaver and Photoshop license installed on each desktop	5		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
v.	3D Game Art (10m x 8m)	Tables for desktop computers	5		
		Office Chairs	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450 MBPS	5		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
vi.	Print Media Technology (10m x 8m)	Tables for desktop computers	5		
		Office Chairs	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450 MBPS	5		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
vii.	Information Network Cabling (10m x 8m)	Tables for desktop computers	5		
		Office Chairs	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450 MBPS	5		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
viii.	Graphic Design (10m x 8m)	Table for desktop computers	5		
		Chairs for the tables	5		
		Colour printer on network with cartridge & paper for printing 50 nos. of A3-size prints	1		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
		LED switcher and technician for projecting the work of each participant one by one	1		
		Desktop Computers with UPS power back up: CPU : AMD A6 – Intel Core i5 Graphics : Nvidia GeForce GT 940 RAM : 8GB Screen : 19-inch Full HD (1920x1080) Storage : 1TB HDD -13	5		
ix.	IT Network Systems Administration (10m x 8m)	Tables for desktop computers	5		
		Office Chairs	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450 MBPS	5		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike	12		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		busters (2 per work station) for competitors & jury			
x.	IT Software Solutions for Business (10m x 8m)	Tables for desktop computers	5		
		Office Chairs	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450 MBPS	5		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
xi.	Electronics (12m x 10m)	Electronics Workbench	5		
		Adjustable clamp type gooseneck magnifier lamp attached to the workbench	5		
		Tool trolley	5		
		Tables for desktop computers	5		
		Office Chairs	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450 MBPS	5		
		Power supply: 230V / 15A	1		
		Electrical outlet 15A with spike busters (2 per work station) for competitors & jury	12		
xii.	Brick Laying (15m x 10m)	Base: Concrete platform – 3 m x 2m	10		
		Power supply: 240V for each participant	1		
		Power socket for each participant & Jury – 15 AMP & 5 AMP	11		
		7-shelf slotted steel rack (12 inch width, 118 inch height) for storage of hardware material	1		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		Tarpaulin sheets (12 ft. x 12 ft.) for the wet areas	5		
		Water supply to each participant area with drainage system. Water requirements: 1,000 liters per day. Need to have water tank inside or provision of taps within the working area for supply of water.	1		
		Wash basin with drainage system for hand cleaning with hand-wash	1		
		Wheel barrow	1		
xiii.	Wall and Floor Tiling (15m x 10m)	Square shaped Brick Wall: 6 feet 6 inches (w) & 6 feet 6 inches (l) & 10 inches (depth)	10		
		Rough Plaster Floor: 6 feet 6 inches (w) x 4 feet (l)	10		
		Power supply: 240V for each participant	1		
		Power socket for each participant & Jury – 15A & 5A	11		
		7-shelf slotted steel rack (12 inch width, 118 inch height) for storage of hardware material	1		
		Tarpaulin sheets (12 ft. x 12 ft.) for the wet areas	5		
		Water supply to each participant area with drainage system. Water requirements: 1,000 liters per day. Need to have water tank inside or provision of taps within the working area for supply of water.	1		
		Wash basin with drainage system for hand cleaning with hand-wash	1		
		Wheel barrow	1		
		Large Bucket for storage of water	10		
xiv.	Restaurant Service (15m x 10 m)	Restaurant ambience divided into 2 sections, viz. Casual	1		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		Dining (5 square tables of 3'x3' + 10 Chairs) and Fine Dining (5 round tables of 3' dia + 20 chairs). All the tables & chairs should be covered with clean linen and bow with complementing colours to create a high standard restaurant ambience.			
		Large storage cabinet	1		
		C-bend glass display case of 4 ft. length	1		
		Power supply: 230V / 5A	1		
		Power socket for Jury – 15A & 5A	1		
		Masking of kitchen area preferably with octonorm panels	1		
		False ceiling of the competition area of 15mx10m	1		
xv.	Fashion Technology (10m x 10m)	Pressing stations sleeve board	5		
		Fusing press	5		
		Power supply: 230V/5A	1		
		Power socket for each participant & Jury – 15 AMP & 5 AMP	6		
		Adjustable lamps with clamp	5		
		Coat rack	5		
		3-tier Trolley for each participant	5		
		Cutting table with storage (2.4m x 1.2m)	5		
		Acrylic display board	5		
xvi.	Cabinet Making (10m x 10m)	Work tables with iron frame and toughened thick wooden top and iron drawers on one side: 5 ft (L) 2.5ft (W) 3ft (H)	5		
		Bench vice	5		
		PVC carpet flooring in the workstation area of 5 competitors	5		
		5-drawer tool trolley	5		
		Power supply: 230V/5A	1		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		Electrical outlet 15A (for heavy equipment tools) – 2 per competitor	10		
		Large dustbin	5		
xvii.	Beauty Therapy (10m x 10m)	Green Room (1m x 2m) for female models	1		
		Free standing fan	5		
		Laundry baskets	3		
		Small sinks (3ft. x 2.5 ft.) with provision of inlet and outlet of both hot and cold water	5		
		Therapist adjustable stool	5		
		3-tier tool trolley	5		
		Pedicure foot stool	5		
		Adjustable clamp type gooseneck magnifier lamp	5		
		Hot and warm wax heater	5		
		Pedi spa unit	5		
		Clothes rail	5		
		Sterisafe unit	2		
		Facial steamer	5		
		Hand mirrors	5		
		Table mirrors (two on each table)	5 pairs		
		Table for placing raw materials – 6 ft. x 2.5 ft.	1		
		Power supply: 230V/5A	1		
		Power socket for each participant & Jury – 15 AMP & 5 AMP	6		
		Model / Client's salon chair	5		
		Model (Females only)	50 (25 per day)		
xviii.	Hair Dressing (10m x 10m)	Free Standing Fan	5		
		Laundry Baskets	3		
		Models – Male mannequin	10		
		Models – Female mannequin	10		
		Models – Female	30 (15 per day)		
		Small sinks (3ft. x 2.5 ft.) with provision of inlet and outlet of both hot and cold water	5		
		Large Dustbin	5		
		Broom with dust pan	1		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		Therapist adjustable stool	5		
		Large 3 tier trolley	5		
		Adjustable clamp type gooseneck magnifier lamp	5		
		Hot Towel Cabinet	2		
		Clothes Rail	5		
		Sterisafe Unit	2		
		Hair Dryer	5		
		Curing Iron/Waver	5		
		Hand mirror	10 (5 pairs)		
		Table mirrors	5		
		Model/client chair	5		
		Hair straightener	5		
		Neck cut shampoo station basin with chair	5		
		Hair crimper	5		
		Cutting scissors	5		
		Water sprayer	5		
		Jumbo Rollers	5		
		Power supply: 230V/5A	1		
		Power socket for each participant & Jury – 15 AMP & 5 AMP	6		
		Green Room (1m x 2m) for female models	1		
		Chairs	5		
xix.	Visual Merchandising (10m x 10m)	MDF Mock shop Window (2m x 1m x 1.5m) with 3 adjustable spot lights and wire mesh on top of each window for hanging stuff)	5		
		Competitor Table for cutting and pasting	5		
		Competitor Chair	5		
		Cleaning Cloth / Duster	10		
		Jury Table (for marking and scoring)	1		
		Step ladder	5		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
xx.	Painting & Decorating (10m x 10m)	MDF board fixed on a suitable stand for Painting (filled,	20		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		sanded, primed, and given an opaque coat of matt white, water-based paint of a quality suitable for walls (dispersion paint). Size: 8ft by 3.2ft per board with 4 boards per competitor			
		Competitor Table	5		
		Competitor Chair	5		
		Cleaning Cloth / Duster	10		
		Jury Table (for marking and scoring)	1		
		Step ladder	5		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
		Water storage drum	1		
xxi.	Landscape Gardening (20m x 20m)	Heavy wooden frame (3m x 0.1m x 3m) approx. per competitor with MICA flooring for easy cleaning	5		
		Large dustbin (2 per competitor)	10		
		Competitor Chair	5		
		Competitor Table	5		
		Electrical Outlet (15A & 5A per competitor)	5		
		Jury Table (for marking and scoring)	1		
		Water inlet and outlet for each of the 5 competitors	1		
xxii.	Floristry (10m x 10m)	Large dustbin (2 per competitor)	10		
		Competitor Chair	5		
		Competitor Table	5		
		Electrical Outlet (15A & 5A per competitor)	5		
		Jury Table (for marking and scoring)	1		
		Water inlet and outlet for each of the 5 competitors	1		
xxiii.	Joinery (10m x 10m)	Work tables with iron frame and toughened thick wooden top and iron drawers on one side: 5 ft (L) 2.5ft (W) 3ft (H)	5		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		PVC carpet flooring in the workstation area of 5 competitors	5		
		Bench vice	5		
		5-drawer tool trolley	5		
		Electrical outlet 15A (for heavy equipment tools) – 2 per competitor	10		
		Large dustbin	5		
xxiv.	Carpentry (10m x 10m)	Work tables with iron frame and toughened thick wooden top and iron drawers on one side: 5 ft (L) 2.5ft (W) 3ft (H)	5		
		PVC carpet flooring in the workstation area of 5 competitors	5		
		Bench vice	5		
		5-drawer tool trolley	5		
		Electrical outlet 15A (for heavy equipment tools) – 2 per competitor	10		
		Large dustbin	5		
xxv.	Cloud Computing (10m x 8m)	Tables for desktop computers	5		
		Office Chairs	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450 MBPS	5		
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
xxvi.	Cyber Security (10m x 8m)	Tables for desktop computers	5		
		Office Chairs	5		
		Desktop Computers with UPS power backup: CPU – i5 Processor; RAM : 4GB (Min); HDD : 500 GB; OS : Windows 10; Internet Connectivity : WiFi / LAN 450	5		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		MBPS			
		Power supply: 230V / 5A	1		
		Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	12		
xxvii.	Plastering & Drywall System (10m x 10m)	Dustbin	5		
		Competitor Table for keeping tools	5		
		Competitor Chairs	5		
		Water inlet and outlet for each competitor	5		
		Electrical Outlet: 15A (2 per competitor)	10		
		Large Bucket	5		
xxviii.	Plumbing (20m x 10m)	8 feet x 8 feet x 10 inches wall with inlet and outlet water point	10		
		3 x 2 meter concrete bed with 3 inch height	10		
		Tarpaulin sheets (12 ft. x 12 ft.) for the wet areas	5		
		Electrical Outlet (15A & 5A)	20		
		Heavy top tables to be provided for pipe bending	2		
		Water Tank	1		
		Tool trolley	5		
		Step ladder	5		
		Platform for commode	10		
		Commode with faucet & jet spray	10		
		Wash Basin with faucets	10		
		Shower faucet set	10		
		Geyser	10		
xxix.	Refrigeration and Air Conditioning (10m x 10m)	Competitor Chairs	5		
		Competitor Table for keeping tools & equipment	5		
		Electrical Outlet (15A & 5A)	20		
xxx.	Autobody Repair (20m x 10m)	Metal Table (6x6 feet) with Bench vice	5		
		Tool trolley	5		
		POWER : (440 volt 3 phase 20KW 250 AMP) 3 phase – 32A for Spot Welding	1		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		Machine			
		230V with 1-phase (Washer Weld)	1		
		440V with 2-phase (Spot Weld)	2		
		440V with 3-phase (MIG Weld)	2		
		Power socket for each participant (Power – 32A, 3-phase) & Jury	5		
		7-shelf slotted steel rack (12 inch width, 118 inch height) for storage of hardware material	1		
		Cleaning Cloth / Duster	10		
		Dustbin	5		
xxxi.	Car Painting (25m x 10m)	Metal Table (6x6 feet) with Bench vice	2		
		Tool trolley	2		
		POWER : (440 volt 3-phase 20KW 250 AMP)	1		
		440V 3-phase (paint booth)			
		415V 3-phase (air compressor)	1		
		220V 1-phase (air mate)	1		
		240V 1-phase (oven)	1		
		240V 1-phase (burner)	1		
		Power socket for each participant (Power – 32A, 3-phase) & Jury	5		
		Cleaning Cloth / Duster	10		
		Dustbin	5		
		LED Screen with camera for live feed of car painting	1		
xxxii.	Automobile Technology (25m x 10m)	Tool trolley	5		
		Power: 230V / 5A	1		
		Power socket for each participant & Jury	6		
		Cleaning Cloth / Duster	10		
		Dustbin	5		
xxxiii.	Mechatronics (10m x 10m)	Competitor Chairs	10		
		Cleaning Cloth / Duster	10		
		Competitor Table	10		
		Electrical Outlet (15A) – 2 per competitor	10		
xxxiv.	Health & Social Care (10m x 10m)	Rooms created with octonorm partition for each competitor	5		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		Competitor Table	5		
		Competitor Chairs	5		
		Collar Microphone with speakers (Portable)	5		
		Water inlet and outlet with wash basin	2		
		Large dustbin	5		
		Electrical Outlet (15A) – 2 per competitor	10		
xxxv.	Industrial Control (10m x 10m)	Electrical outlet 5A with spike busters (2 per work station) for competitors & jury	15		
		Tool trolley	5		
		7-shelf slotted steel rack (12 inch width, 118 inch height) for storage of hardware material	1		
		Plastic trays for storage of hardware material	10		
		Cleaning cloth / duster	10		
		Competitor Table for placing tools & equipment	5		
		Competitor Chair	5		
		Step ladder	5		
xxxvi.	Bakery (10m x 10m)	Trash bin (18 L)	5		
		Waste Bin, Large, Wheeled, 240L	1		
		Electrical Outlet (5A) – 2 per competitor	10		
		Stainless Steel Worktable (1600x600mm)	10		
		Sink (Stainless steel, double, 1.5m) with stainless steel faucet and water inlet and outlet	3		
		Competitor Chair	5		
		3-tier Shelving (stainless steel, 1000x400x2000mm)	5		
		Water Chiller (5C, 20L)	2		
		Microwave Oven	2		
		Induction Stove, Double	2		
		Convection Oven	2		
		Ice maker (65kg/24hr output)	1		
xxxvii.	Patisserie and Confectionery	Trash bin (18 L)	5		
		Waste Bin, Large, Wheeled,	1		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
	(10m x 10m)	240L			
		Electrical Outlet (5A) – 2 per competitor	10		
		Stainless Steel Worktable (1800x600 mm)	10		
		Sink (Stainless steel, double, 1.5m) with stainless steel faucet and water inlet and outlet	3		
		Competitor Chair	5		
		3-tier Shelving (stainless steel, 1000x400x2000mm)	5		
xxxviii.	Cooking (10m x 10m)	Trash bin (18 L)	5		
		Waste Bin, Large, Wheeled, 240L	1		
		Table (stainless steel, 1800x600x850mm)	5		
		Table for Marking/Presentation - 160x65x75x2,5	2		
		Table cloth for presentation table	2		
		Stainless steel sink with surface and stainless steel faucet, water inlet & outlet	3		
		Electrical Outlet (5A) – 2 per competitor	10		
		Competitor Chair	5		
		3-tier Shelving (stainless steel, 1000x400x2000mm)	5		
		Hand Antiseptic with Moisturizers (61% w/w ethyl alcohol) – 500ml	5		
xxxix.	Hotel Reception (15m x 10m)	Armchair (Hotel reception)	3		
		Hotel Reception Desk	3		
		Couch (Hotel reception)	3		
		Coffee table (Hotel reception)	3		
		Floor lamp (Hotel reception)	3		
		Carpet (170x240cm)	3		
		Table Clock	3		
		Wall Clock	3		
		POS-terminal	2		
		Key encode	1		
		Key card	10		
3	Furniture, Fixture &				

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
	Other Infrastructure				
i.	Desktop / laptop computers for experts /jury /media /OSDA with workstation, power sockets, backup & internet connection	19" monitor, i3 core, 2 GB RAM, 250 GB HDD	50		
ii.	Printers for experts /jury /media	Monochrome (Laser Jet)	20		
iii.	MFP device	Print, Copy, Scan, Fax features	2		
iv.	Television with VGA cable	> 42 Inch, LED, Wall Mounted / Stand	39		
v.	Lockers for Competitors	5-tier steel lockers (W45*D90*H180) cm	39		
vi.	Lockers for Jury	Single locker to store documents	39		
vii.	Conference table in Briefing Area	Dimensions as per seating for 15 person per table and neatly draped in clean linen	39		
viii.	Soft chairs (for Briefing Area)		585		
ix.	Tablet with pedestal and branding	Min. screen size of 8 inches with HD display	39		
x.	Seminar Hall setup	Stage with carpeting (grey) and floral décor	2		
		Camera riser	2		
		Side screens with projections	4		
		Head table for 6 to 7 persons with cordless table microphone	2		
		PA system with 4 microphones set	2		
		Chairs: theatre seating for 50 persons in each hall and neatly covered with fresh, clean linen	100		
		Colour wash lights	10		
		Framed backdrop – 20 x 8 ft.	2		
xi.	VIP Lounge setup	Sofa (3-seater)	4		
		Sofa (2-seater)	8		
		Serving table – 15 ft.	2		
		High table	5		
		Bar Chair	20		
		Coffee table	5		
		Refrigerator > 250 ltr.	1		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		Colour wash lights for ceiling	10		
		Portable Toilet	2		
xii.	Media Centre	Classroom seating with power sockets for 25 people	1		
		WiFi of 5 MBPS			
		Stage with head table	1		
		Framed backdrop	1		
		PA system	1		
		Serving table – 15 ft.	1		
xiii.	Extension cords / spike busters		30		
xiv.	Carpeting	New synthetic carpet (Grey / Blue) in sq. ft.	10,000		
		New mesh (jalli) carpet in sq. ft.	10,000		
xv.	Portable toilets		20		
xvi.	Fire extinguishers		100		
xvii.	Hand-wash basin with water inlet & outlet		5		
xviii.	Marking Tape	Yellow and Black marking tape for demarcating competitor work station inside competition area	As per requirement		
xix.	Electrical wiring	Electrical wiring with switches, routers, earthing, MCB, RCCB, Isolators, etc. of the entire competition and exhibition areas keeping all electrical safety standards in place	Lump sum		
xx.	Drainage system	For all competition zones where provision of water inlet / outlet has been done	Lump sum		
xxi.	Plantation at venue	Different varieties of planters of minimum height 4 ft. along with pots	400		
		Different varieties of planters of minimum height 8 ft. along with pots	200		
		Flower pots	400		
xxii.	Octonorm panels for demarcation of skill competition areas	Panels of different sizes (in sq. ft.)	5,000		
4	LED Screen	Indoor LED Screen display (in sq. ft.) on both days for live feed of	200		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
		competition using LED switcher. The Agency shall provide all necessary technical infrastructure for the same.			
5	Accreditation & Access Control for Delegate, Participants, Media, Crew & Exhibitors	Accreditation Card type: Printing on Multi-colour PVC card and lanyard.	1,500		
		Paper wrist bands with glue meant for access control.	10,000		
6	Registration Desk	Branded registration desk with backdrop, standee and four manpower each day for two days	1		
7	Security Arrangements	Supply, installation, operation & maintenance of 30 nos. of security cameras (2-megapixel Bullet IP) with 2 nos. of monitors (each > 40 inches in size) and recording systems for all competition days, in consultation with OSDA and Police Commissionerate.	30		
		Mojo barricading (in rft.)	1,500		
		Bamboo Fencing with black masking (in rft.)	500		
		Queue Manager: Set of Two Pieces Stainless Steel-Retractable Belt Stanchions	50		
		Security guards on 24-hr basis for two days prior to start of event	5		
		Security guards on 24-hr basis for both days	20		
		Security supervisors on 24-hr basis for both days	2		
		Security inspectors on 24-hr basis for both days	1		
8	Lights	High wattage metal lights (warm white)	100		
		LED Par64	200		
		Decorative rice light (15m string)	500		
		Decorative Pipili lamp	200		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
9	Power back-up	Adequate number of silent DG sets and fuel as per load bearing capacity for all infrastructure provided by the Agency at the competitions venue for 2 days	1		
10	Housekeeping	Adequate housekeepers with cleaning material and equipment for complete cleaning of the venue prior to the event, garbage collection and maintenance of portable toilets during the 2 competition days.	1		
11	Design & Production of Invitation cards & Entry Passes	Invitation Cards with Envelope	750		
		Vehicle Pass	500		
		Day-wise Entry Pass to Opening Ceremony & Competitions Venue	15,000		
12	Design & Production of Merchandise	Collared cotton t-shirts of 170 GSM with embroidered logo on chest & printed logo on back	1,000		
		Caps with embroidered logo on front	500		
13	Pouring	Water dispensing tables with cover & frills	10		
		Disposable glass	15,000		
		Manpower for pouring on 2 competition days	20 per day		
14	Master of Ceremonies	For both inaugural ceremony and closing ceremony	1		
15	Branding:				
i.	Vinyl stickers	Quality should be of 3M make. Branding of vehicles in various sizes (in sq.ft.)	1,000		
ii.	Venue & Govt. office branding	Framed Branding (in sq.ft.). To include gate arches, standees, directional signages, vomitory areas, etc. Media: Star Flex Frame: 28mm-20 gauge square steel pipe	80,000		
		Unframed Branding (in sq.ft.). To include inner concourse branding, masking etc. Media: Star Flex	20,000		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
iii.	Design, Supply and Commissioning of Helium Balloons	12ft. diameter inner-lit balloon. To be provided with graphic printing and to have the capability of being elevated to a height of 70-80 feet for 10 days	1		
iv.	Tear drop Banners along with the necessary stands	Size: 1m x 2m Knitted Polyester (stands/poles/ base to be provided). To be placed across the venue concourse	50		
v.	Curved Top Flags along with the necessary stands	Size: 2m X 0.85m Knitted Polyester (stands/poles/ base to be provided). To be placed across the venue concourse	50		
vi.	2D acrylic / plywood cut-out installations	Sq.ft.	5,000		
vii.	Standee & backdrop for branding at Government offices	Standee – 6ft. x 3 ft.	50		
		Backdrop – 10 ft. x 8 ft.	50		
viii.	Outdoor Hoardings: The Agency shall identify approx. 40 sites around Bhubaneswar & NH-16 and put up hoardings for a period of 30 days. The amount quoted by the Agency shall include cost of flex printing, mounting and rentals for the 30-day period.	Star Flex in sq.ft.	50,000 sq. ft.		
16	Event Photography	Complete coverage of the event – Inaugural Ceremony, Seminars, MoU signings, Skill Competitions, Exhibitions, Closing Ceremony, etc. with drone shoot.	1		
17	Event Videography	5-minute roundup AV in full HD format highlighting all important events with one shorter edit of 2 minutes. This AV is intended to be shown during the Closing Ceremony.	1		

Sl.	Particulars	Specification	Qty.	Unit Price (in Rs.)	Total Amt. (in Rs.)
Part C – Total Amount (in Rs.) excl. of taxes:					

PART – D: CLOSING CEREMONY**Venue: IDCO Exhibition Ground, Bhubaneswar (at the end of second day)**

Sl.	Item	Description	Qty. /Size		
1	Main Stage for Entertainment / Cultural Programme	60'x30'x4' size with carpeting on stage and a platform for mounting a LED wall as backdrop. Both sides of the stage should be connected with staircase & railing support.	1,800 sq.ft.		
2	LED screen as Stage Backdrop	Indoor LED screens in sq.ft. 40'x18' as stage backdrop and masking / branding on both sides of the LED screen	720 sq.ft.		
3	Sofa	2-seater (preferably white colour)	20		
4	Chair	Plastic mould type	2,000		
5	Truss	Box truss to support light / equipment installation	60'x24' (two sides) and 40'x24' (two sides)		
6	Sound System	Top	12 pairs		
		Bass	8 pairs		
		Centre fill	As per requirement		
		Amplifiers	As per requirement		
		Crossovers	As per requirement		
		Digital mixers	As per requirement		
		Podium microphone	2		
		Cordless microphone	10		
		Lapel microphone	2		
7	Lights	Par	40		
		LED Par	40		
		Sharp	40		
		Strobe	5		
		Profile	15		
		Haze / Smoke	5		

Sl.	Item	Description	Qty. /Size		
		Dry Ice	5		
8	Barricading	Mojo (sq.ft.)	500		
9	Manpower	Female ushers	10		
		Master of Ceremonies	1		
10	Metal halides and venue lighting for décor	Metal halides	30		
		Colour wash	10		
11	Flower Bouquets	For winners & jury	170		
12	Winners podium with framed backdrop	1st, 2nd and 3rd positions	1		
13	Medal with embossed branding & multi-coloured lanyard	46 each of Gold, Silver & Bronze for the 46 skill competitions	138		
14	Certificates		1,000		
15	Power back up	Adequate number of silent DG sets and fuel as per load bearing capacity for all infrastructure provided by the Agency for the Closing Ceremony	As per requirement		
Part D – Total Amount (in Rs.), excluding taxes					

SUMMARY OF FINANCIAL PROPOSAL

Sl. No.	Activity Head	Total Amount (in Rs.) (exclusive of taxes)
1.	Part – A: Opening Ceremony	
2.	Part – B: Cultural Program / Performance by Artists including specific technical requirements for the proposed acts	
3.	Part – C: Skill Competition	
4.	Part – D: Closing Ceremony	
Grand Total (in Rs.) exclusive of taxes:		

Note:

- GST as applicable shall be paid extra by OSDA.
- The total amount quoted by the bidder in **Part – A, C, D combined** and excluding Part – B, shall be taken into consideration for evaluation of financial score.
- No conditions should be attached by the bidders to the price proposal.
- The amount should be quoted in both figure and words. In case of discrepancies in the prices mentioned in the figure and word, the prices mentioned in the words shall be considered as final price.
- The bidders have to quote unit rate for each item in the financial proposal.

Signature & Seal of the Bidder